

**AGENDA
AIRWAY HEIGHTS CITY COUNCIL
STUDY SESSION**

Monday, June 13, 2016

5:30 p.m.

Community Center – Council Chambers
13120 W. 13TH Avenue, Second Floor
(Please Silence Your Cell Phones During the Meeting)

CALL TO ORDER: by Mayor Richey at 5:31PM

ROLL CALL:

Mayor Kevin Richey	P
Steve Lawrence	P
Aspen Monteleone	P
Deputy Mayor Dashiell	A
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

STAFF PRESENT: City Manager Albert Tripp, Public Works Director Kevin Anderson, Fire Chief Mitch Metzger, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director JC Kennedy, Court Administrator Bree Breza, Assistant Clerk Treasurer Kari Jacobson, Accounting Records Clerk Addam Janke, Parks and Recreation Coordinator Glen Horton

Motion by Councilmember Bowman to excuse the absence of Deputy Mayor Dashiell, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

AGENDA APPROVAL: Item brought forth by Fire Chief Mitch Metzger to add "SCBA FEMA grant matching funds" as an addition Item I.

Motion made by Councilmember Monteleone to approve the agenda with the proposed changes, seconded by Councilmember Bowman. Motion passed unanimously. 6-0.

COUNCIL COMMENTS:

Councilmember Inman: Asked if anyone had checked with the landowner regarding the flyer that was included in the utility bills that proposed extending Lundstrom St to Deno Rd for the new Recreation Center. The reason he asked was because he was approached by the landowner regarding this issue and said no one had contacted him. JC stated that these were proposed routes but, until the ballot measure is passed and construction begins, the City is only suggesting routes like these as possibilities to look into. Councilmember Inman also stated that he has been receiving numerous complaints about weeds around the City and JC replied by saying their department is just now receiving applicants for the Over-Hire Position to take care of this problem.

Councilmember Bowman: Was approached by the owner of the property adjacent to the empty lot south of the Fire Department asking if the City would be interested going in half-way to build a fence with her between

the two properties. Albert said that research would have to be done before making a determination. Councilmember Bowman also reiterated that he had been receiving a lot of complaints about weeds in the City as well.

DISCUSSION LEADER	SUBJECT/ACTIVITY/TIME	ACTION/NON-ACTION	COUNCIL SPONSOR
A. Parks and Rec/Horton	Senior Commission Report	Non-Action	
B. Parks & Rec/Horton	Youth Advisory Commission Report	Non-Action	
C. Court/Breza	Amending and Clarifying Job Descriptions Court Clerk 1	Action Item moved to legislative session for June 20, 2016	Richey
D. Court/Breza	Court Administrator and Probation Program Administrator	Action Item moved to legislative session for June 20, 2016	Richey
E. Fire/Metzger	SCBA FEMA grant matching funds	Action Item moved to legislative session for June 20, 2016	Bowman
F. Public Works/Anderson	Water Source Options	Action Item moved to legislative session for June 20, 2016	Malet
G. Fire/Metzger	Resolution 2016-016 Surplus Equipment – (20) VHS Portable Radios and (5) VHS Mobile Radios.	Action Item moved to legislative session for June 20, 2016	Richey
H. Park & Rec/Castro	Resolution 2016-017 Proclaiming July Parks & Recreation Month for 2016	Action Item moved to legislative session for June 20, 2016	Aspen
I. Fire/Metzger	SCBA FEMA grant matching funds	Action Item moved to legislative session for June 20, 2016	Richey

STAFF REPORTS:

City Manager Albert Tripp: Reported that last year Council asked Albert what the value of using GSI was and the Council replied that it should benefit the City. Over the last few months, GSI has been working towards this but has not fulfilled this role, most recently with their statements against the development of the STEP

program. Albert asked Council if they wanted to continue supporting GSI and Council agreed not to support GSI with a financial backing. Albert also reported that there was going to be a Collective Bargaining meeting to review the Local 270-A contract and Municipal Court Salaries as well after the meeting. Lastly, he stated that he was going to be on vacation from June 20 – July 8.

Public Works Director Kevin Anderson: Handed out a Water Conservation Notice and informed the Council that these notices included wording from the Municipal Code about the laws regarding water use in the City and that the Public Works department will be going around and hanging these notices on door hangers if they witness a citizen violating these laws. He also stated that the City is not currently in a Stage II Water Conservation but that the Public Works Department is still trying to find ways to conserve water use in the City.

Fire Chief Mitch Metzger: Informed Council that the Fire Department had training yesterday during which they intentionally burned a house down. He stated that the property was donated by Avista and thanked the Public Works Department for going through and clearing out the area to allow the training to take place. He also said that the Recruit Class was going to be going to North Bend soon and the graduation is going to be June 23rd at the Medical Lake High School. Lastly, he gave an update regarding a brush truck he was working on upgrading and was able to secure a free one from D&R and is waiting on the phone call to go and pick it up.

Clerk Treasurer Amy Gravelle: Stated that she will be gone the last week of June for training.

Parks, Recreation, and Community Services Director JC Kennedy: JC received confirmation from Hoop Fest that they will be revamping the basketball court at Sunset Park and that the project is moving forward. Andy has been working on getting Hoop Fest involved with the City and the improvements to the court are going to result in a 100% upgrade to the court. Shorty Combs will also be getting upgrades to the court there and Dealer's Auto Auction will also be donating equipment for the basketball courts within Sunset Elementary.

EXECUTIVE SESSION: None

ADJOURN: at 7:12PM

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Note: Unless otherwise noted above, there will be no public comments at Council Study Sessions. However, Council always reserves the right to request information from the public and staff as appropriate. During meetings held by the City of Airway Heights Council, the Council reserves the right to take "action" on any item listed or subsequently added to the agenda. The term "action" means to deliberate, discuss, review, consider, evaluate, or make a collective positive or negative decision.

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

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