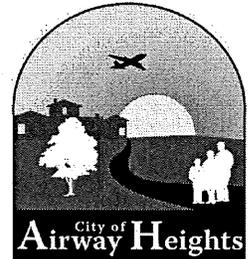


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, January 4, 2016

Legislative Session: 5:30 PM

1. **Invocation: None**
2. **Pledge of Allegiance was led by Mayor Richey**
3. **Call to Order by Mayor Richey at 5:34PM**
4. **Roll Call**

Mayor Kevin Richey	P
Councilmember Steven Lawrence	P
Aspen Monteleone	P
Tanya Dashiell	P
Larry Bowman	A – Arrived 5:43PM
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Public Works Director Kevin Anderson, Clerk Treasurer Amy Wiedrich, Parks, Recreation, and Community Services Director JC Kennedy, Court Clerk Bree Breza, Development Services Director Derrick Braaten, Assistant Clerk Treasurer Kari Jacobson, and Accounting/Records Clerk Addam Janke

Motion by Councilmember Lawrence to approve the absence of Councilmember Bowman, seconded by Councilmember Dashiell. Motion passed unanimously, 6-0.

5. **Agenda Approval: Addition made by City Manager Albert Tripp to add Appointment of Deputy Mayor to be Action Item H.**

Motion by Councilmember Dashiell to approve the agenda with the proposed changes, seconded by Councilmember Malet. Motion passed unanimously, 6-0.

Those requiring special accommodation please contact the Chair for assistance.

6. **Announcements/Presentations:** None

7. **Council Reports:**

Mayor Richey: Welcomed Councilmember Monteleone to Council.

8. **Public Hearings:** None

9. **Consent Agenda:**

ITEM A: Approval of Minutes

Requesting approval of City Council Meeting minutes for December 7, 2015

ITEM B: Approval of Minutes

Requesting approval of City Study Session meeting minutes for December 14, 2015

ITEM C: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$15,463.51 to Century West Engineering for engineering services and \$19,683.18 to Witherspoon Kelley for legal services for a total of \$35,146.69

Motion by Councilmember Dashiell to approve the Consent Agenda, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

10. **Action Items:**

ITEM D: Commute Trip Reduction Intergovernmental Agreement

Council Sponsor: Dashiell

Intergovernmental Agreement between Spokane County and the City of Airway Heights regarding Commute Trip Reduction Program Implementation

Those requiring special accommodation please contact the Chair for assistance.

Motion by Councilmember Dashiell to approve the Commute Trip Reduction Agreement, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

ITEM E: Request to Enter Into a Professional Services Contract with Studio Cascade

Council Sponsor: Malet

A request to enter into a Land-Use Consultant Firm, Regarding Phase 2 of the Hwy 2 Revitalization & Safety Project & the Comp Plan Chapter 4, Land-Use Update

Motion by Councilmember Dashiell to approve the Request to Enter Into a Professional Services Contract with Studio Cascade, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

ITEM F: Park Board Appointment

Council Sponsor: Richey

City Council consideration to appoint Mr. Jacob Powers to Position No. 3 of the Airway Heights Park Advisory Board with a term expiring January 31, 2020

Motion by Councilmember Dashiell to appoint Mr. Jacob Powers to Position 3 of the Airway Heights Park Advisory Board, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

ITEM G: Water Right Transfer & Use Agreement

Updating an existing agreement (dated November 7, 2005) with the owner of 4920 S. Craig, Medical Lake, WA property to reflect changed conditions since then.

Motion by Councilmember Dashiell to approve the Water Right Transfer & Use Agreement, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

ITEM H: Appointment of New Deputy Mayor

The City Council will consider candidates for the Deputy Mayor position and appoint a representative to serve.

Mayor Richey nominated Councilmember Dashiell and Councilmember Malet nominated Councilmember Lawrence for the position of Deputy Mayor. Mayor Richey, Councilmember Dashiell, and Councilmember Monteleone voted Councilmember Dashiell for Deputy Mayor.

Councilmember Lawrence, Councilmember Malet, and Councilmember Inman voted Councilmember Lawrence for Deputy Mayor.

Councilmember Bowman abstained. Since there was no majority vote, Item H was moved to the Jan 11, 2016 Study Session.

11. Ordinances

ITEM H: Second Reading of Ordinance C-869 Lee Rezone Request, ZMA 2015-01 (CPA 2015-01)

Council Sponsor:

First Reading of Ordinance C-869 responding to the application from one Mr. Lee proposing to rezone two ½ acre parcels of I-1, Light Industrial to R-3, Multi-Family Residential, which will require changes to the City of Airway Heights Zoning Map, as well as the City's Comprehensive Plan Land-Use Map to reflect the same

Motion made by Councilmember Lawrence to approve Ordinance C-869 Lee Rezone Request, ZMA 2015-01 (CPA 2015-01), seconded by Councilmember Dashiell. Motion passed unanimously, 7-0.

12. Resolutions

ITEM I: Resolution 2015-021 Amending Council Rules of Procedure

Council Sponsor: Inman

A resolution amending the City Council rules of procedure for committee appointment

Motion by Councilmember Dashiell to approve Resolution 2015-021 Amending Council Rules of Procedure, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

ITEM J: Resolution 2015-034- A Resolution Amending and Allowing for Updated Fees

Council Sponsor: Richey

Resolution Amending and allowing for updating the fee structure to include the Administrative Public Records Request under GR 31.1; including e-mail public records request and any updated fee not previously in the resolution.

Motion by Councilmember Dashiell to approve Resolution 2015-034 A Resolution Amending and Allowing for Updated Fees, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

13. Citizen Comments: None

14. Staff Reports: None

15. Workshop: None

16. Executive Session: None

17. Adjournment: at 5:59PM

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Wiedrich, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

18. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.