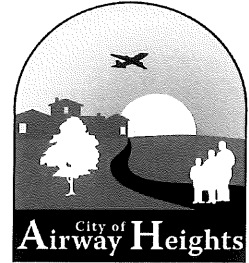


City of Airway Heights
Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, February 5, 2018

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order: at 5:38P**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Veronica Messing	P
Sonny Weathers	P
Larry Bowman	P
Deputy Mayor Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stan Schwartz, Clerk Treasurer Amy Gravelle, Accounting/Records Clerk Addam Janke

4. **Agenda Approval:**
Motion by Councilmember Lawrence to approve the agenda, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.
5. **Announcements/Presentations: None**
6. **Public Hearings: None**
7. **Consent Agenda:**

ITEM A: Approval of Minutes
Requesting the approval of City Council Minutes for January 16, 2018.

Those requiring special accommodation please contact the Chair for assistance.

Motion made by Councilmember Weathers to approve the agenda with the proposed change of adding the name of the person who gave a public comment at the meeting, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.

ITEM B: Approval of Minutes
Requesting the approval of City Council Study Session Minutes for January 22, 2018.

ITEM C: Purchase Approval Register
Requesting approval of the Purchase Approval Register in the amount of \$54,781.46 to Century West Engineering for engineering services, \$9,578.04 to Witherspoon Kelley for legal services, and \$173,620.98 to William Winkler for Frost Heave Project Payments for a total of \$237,980.48.

ITEM D: Investment Report for August 2017
Investment Report for the month of August 2017 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at August 2017 are:

LGIP #20	\$22,915,637.27
LGIP #23	142,279.80
Certificate of Deposit – INB 478	108,669.01
Certificate of Deposit – INB 571	53,453.03
Certificate of Deposit – WA Trust Bank	231,006.56
FNMA-US Bank Safekeeping	497,350.00
FFLB-US Bank Safekeeping	497,097.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	499,300.00
FHLB-US Bank Safekeeping	1,001,167.00
FFCB-US Bank Safekeeping	500,582.50
US Bank Safekeeping 3133EFC54	<u>990,600.00</u>
Total	\$27,934,556.67

ITEM E: Investment Report for September 2017
Investment Report for the month of September 2017 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at September 2017 are:

LGIP #20	\$22,936,894.33
LGIP #23	142,411.78
Certificate of Deposit – INB 478	108,867.97
Certificate of Deposit – INB 571	53,624.19

Certificate of Deposit – WA Trust Bank	231,006.56
FNMA-US Bank Safekeeping	497,350.00
FFLB-US Bank Safekeeping	497,097.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	499,300.00
FHLB-US Bank Safekeeping	1,001,167.00
FFCB-US Bank Safekeeping	500,582.50
US Bank Safekeeping 3133EFC54	<u>990,600.00</u>
Total	\$27,956,317.83

ITEM F: Investment Report for October 2017

Investment Report for the month of October 2017 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at October 2017 are:

LGIP #20	\$22,959,073.61
LGIP #23	142,549.49
Certificate of Deposit – INB 478	108,869.97
Certificate of Deposit – INB 571	53,624.19
Certificate of Deposit – WA Trust Bank	231,006.56
FNMA-US Bank Safekeeping	497,350.00
FFLB-US Bank Safekeeping	497,097.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	499,300.00
FHLB-US Bank Safekeeping	1,001,167.00
FFCB-US Bank Safekeeping	500,582.50
US Bank Safekeeping 3133EFC54	<u>990,600.00</u>
Total	\$28,479,623.77

ITEM G: Summary Report Treasurer’s Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for August 2017.

Bank account Cash and Investments and Fund Balance total are:

August 2017	\$30,270,330.87
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ITEM H: Summary Report Treasurer’s Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for September 2017.

Bank account Cash and Investments and Fund Balance total are:
September 2017 \$30,843,159.87

ITEM I: Summary Report Treasurer's Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights
Treasurer's Report and Bank Reconciliation for October 2017.

Bank account Cash and Investments and Fund Balance total are:
October 2017 \$30,313,642.24

**Motion made by Councilmember Bowman to approve Consent
Agenda Items B – I, seconded by Councilmember Lawrence. Motion
passed unanimously, 7-0.**

8. Action Items:

ITEM J: Appointment of City Council Committees and Board Representatives

The City Council will consider and appoint Council Members to serve on
various ad hoc committees, boards, and commissions

**Motion by Councilmember Lawrence to approve the assignment of
the internal council committees, seconded by Councilmember
Messing. Motion passed unanimously, 7-0.**

**Motion by Councilmember Messing to approve the assignment of the
external council committees, seconded by Councilmember Bowman.
Motion passed unanimously, 7-0.**

9. Ordinances:

**ITEM K: Second Reading of Ordinance C-903 Setting the Salaries, and
Compensation for the WWTP II (U) Operators and the Administrative
Assistant. Also setting the VEBA amount from \$325.00 to \$343.00 for
all City FTE with these increases being retroactive to January 1, 2018**

Those requiring special accommodation please contact the Chair for assistance.

Second Reading of Ordinance C-903 Setting the Salaries, and Compensation for the WWTPII (U) Operators and the Administrative Assistant. Setting the VEBA amount from \$325.00 to \$343.00 for all City FTE with these increases being retroactive to January 1, 2018

Motion by Councilmember Weathers to approve the Second Reading of Ordinance C-903 Setting the Salaries, and Compensation for the WWTPII (U) Operators and the Administrative Assistant. Also setting the VEBA amount from \$325.00 to \$343.00 for all City FTE with these increases being retroactive to January 1, 2018, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

10. **Resolutions: None**

11. **Citizen Comments:**

Paul Freeman

12. **Workshop: None**

13. **Executive Session: None**

14. **Adjournment: at 6:29PM**

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Those requiring special accommodation please contact the Chair for assistance.

15. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.