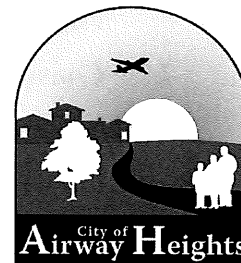


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, December 5, 2016

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey.**
2. **Call to Order by Mayor Richey at 5:31PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Aspen Monteleone	A
Deputy Mayor Dashiell	P
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Nathan Smith, Public Works Director Kevin Anderson, Development Services Director Derrick Braaten, Clerk Treasurer Amy Gravelle, Accounting/Records Clerk Addam Janke, Senior Building Inspector Cindy Reddekopp

Motion by Councilmember Lawrence to approve the absence of Councilmember Monteleone, seconded by Deputy Mayor Dashiell. Motion passed unanimously. 6-0.

4. **Agenda Approval: Addition made by Kevin Anderson to add "Old Sprague Avenue Vacation Ordinance" as Item J and to move all of the following items down. Motion by Deputy Mayor Dashiell to approve the agenda with the proposed changes, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.**
5. **Announcements/Presentations: None**

Those requiring special accommodation please contact the Chair for assistance.

6. Public Hearings: None

7. Consent Agenda:

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$11,054.98 to Century West Engineering, \$6,809.61 to Witherspoon Kelley for legal services, and \$46,708.25 to Blue Star Enterprises for Well #2 Drilling Phase for a total of \$64,572.84.

ITEM B: Investment Report for August 2016

Investment Report for the month of August 2016 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at August 2016 are:

LGIP #20	\$9,766,491.26
LGIP #23	141,240.33
Certificate of Deposit – INB 478	108,207.44
Certificate of Deposit – INB 571	53,195.68
Certificate of Deposit – WA Trust Bank	230,312.68
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FFLB-US Bank Safekeeping	497,097.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	499,300.00
FHLB-US Bank Safekeeping	<u>1,001,167.00</u>
Total	\$14,283,746.89

ITEM C: Warrant Register for November 2016

The Warrant Register for November 2016 consists of Claims vouchers 40556 through 40695 totaling \$424,021.96, Payroll vouchers 24289 through 24309 and Electronic Payroll Transfer notices E910512 through E910621 totaling \$1,317,093.86 for a total of \$1,741,115.82.

ITEM D: Summary Report Treasurer's Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for August 2016.

Bank account Cash and Investments and Fund Balance total are:

August 2016	\$16,912,518.11
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Motion by Deputy Mayor Dashiell to approve the Consent Agenda, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

8. Action Items:

ITEM E: McFarlane Road Overlay Project – Final Project Acceptance

Staff is requesting Council final acceptance of McFarlane Road Overlay Project

Motion by Deputy Mayor Dashiell to approve the McFarlane Road Overlay Project – Final Project Acceptance, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

9. Ordinances:

ITEM F: Third Read of Ordinance C-878 Amending AHMC 13.04 and 13.06, and creating a new section, 13.02

Council Sponsors: Deputy Mayor Dashiell, Councilmember Bowman, & Councilmember Inman

Third Read of Ordinance C-878 Amending AHMC 13.04 Water System and 13.06 Sewer System and creating a new section 13.02 Utility Service so that, going forward, all accounts will only be under the Property Owner and not the Tenant

Motion by Councilmember Lawrence to table the Third Read of Ordinance C-878 Amending AHMC 13.04 and 13.06, and creating a new section, 13.02, seconded by Deputy Mayor Dashiell. Motion passed unanimously, 6-0.

ITEM G: Second Reading of Ordinance C-889 Setting the Positions, Salaries, and Compensation for Employees of the City for 2017, also adding a new position of Part Time Farmers Market Manager

Second Reading of Ordinance C-889 Setting the Positions, Salaries, and Compensation for Employees of the City for 2017, also adding a new position of Part Time Farmers Market Manager

Motion by Deputy Mayor Dashiell to approve the Second Reading of Ordinance C-889 Setting the Positions, Salaries, and Compensation for Employees of the City for 2017, also adding a new position of Part Time Farmers Market Manager, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

ITEM H: Second Reading of Ordinance C- 890 Adopting the Budget for 2017

Second reading of Ordinance C-890 adopting the budget for the fiscal year ending December 31, 2017

Motion by Deputy Mayor Dashiell to approve the Second Reading of Ordinance C-890 Adopting the Budget for 2017, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

ITEM I: Second Reading of Ordinance C-891 amending the budgets of various funds for 2016

Second Reading of Ordinance C-891 amending the budgets of the Current Expense Fund, Street, Executive Reserve, Criminal Justice, Kalispel Impact, Capital Projects, Water-Sewer, and Utility deposit funds, and adding budget figures for the Recreation Center Construction fund

Motion by Deputy Mayor Dashiell to approve the Second Reading of Ordinance C—891 amending the budgets of various funds for 2016, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

ITEM J: Old Sprague Avenue Vacation Ordinance

Ordinance to vacate the old portion of Sprague Avenue

Item moved forward to the January 9, 2016 Study Session

10. Resolutions:

ITEM K: Consideration of Resolution No. 2016-025

This is a resolution proclaiming June 7th as “Thomas Oliver Murphy Day.”

Motion by Councilmember Lawrence to approve the Consideration of Resolution No. 2016-025, seconded by Deputy Mayor Dashiell. Motion passed unanimously, 6-0.

ITEM L: Resolution 2016-026 Suspending the Transfer of Funds from the Current Expense Fund to the Executive Reserve Fund

A resolution suspending the transfer of funds from the Current Expense fund to the Executive Reserve fund

Motion by Deputy Mayor Dashiell to approve Resolution 2016-026 Suspending the Transfer of Funds from the Current Expense Fund to the Executive Reserve Fund, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

11. Workshop: None

12. Executive Session: None

13. Adjournment: at 5:53PM

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Those requiring special accommodation please contact the Chair for assistance.

Non-Discrimination Statement

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14. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.