

## **CITY OF AIRWAY HEIGHTS PARKS & RECREATION DEPARTMENT**

Title: Parks Maintenance Over-hire

### **NATURE OF WORK:**

This position has responsibility for mowing, cleaning parks, maintaining ball fields, fertilizing and using chemicals to control pests and weeds, maintaining sprinkler systems, cleaning and stocking rest rooms, installing landscaping and maintaining park related equipment. This position interacts with citizens, community organizations, and other city staff. This position requires strong communication skills, the ability to provide and maintain a safe work environment, and the ability to maintain records.

### **ESSENTIAL DUTIES:**

- Arranges materials, crew, and equipment required for jobs.
- Assigns work to work crews.
- Performs the full scope of grounds keeping duties.
- Performs the full scope of park and grounds equipment maintenance.
- Maintains records of work performed, hours and materials used, horticultural care of particular areas, pesticide use, and project tracking.
- Monitors stock of supplies and materials, and notifies supervisor of order needs.
- Purchases approved parts and materials.
- Performs other duties as assigned by the Department Director and the City Manager.
- Responsible for removal of debris and garbage throughout city parking areas around city buildings and around city recycling containers.

### **KNOWLEDGE OF:**

- Irrigation, nutrient, light pruning and other needs and characteristics of a wide variety of plant and tree species.
- Insects, molds, and related diseases and parasites of plants and trees and their control.
- Methods, materials, tools and equipment used in grounds keeping and gardening.
- Uses, precautions, record keeping and reporting, and disposal of insecticides and herbicides.
- Uses, operation and maintenance of a wide variety of hand and power tools and equipment used in grounds keeping.
- Safe working practices.

### **PHYSICAL DEMANDS**

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands to handle, or operate tools, sporting equipment, or controls, and to reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl. The employee must frequently lift and / or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

**WORK ENVIRONMENT:**

Incumbents in this position are required to work primarily in the field. Incumbents are exposed to inclement weather conditions and hazardous construction situations. Duties require strenuous physical activity and include standing, stooping, crawling and twisting. Incumbents must be able to lift up to 50 pounds and able to perform duties that include getting in and out of excavations.

While performing the duties of this job the employee primarily works outside in weather conditions. The employee is occasionally exposed to wet and/or humid conditions, toxic or caustic chemicals.

**QUALIFICATIONS:****Ability to:**

- Establish and maintain effective working relationships with others.
- Correct pruning, irrigation, nutrient, and light requirements for plants and trees.
- Operate or learn the operation of machinery required to complete work.
- Operate and perform operator maintenance of hand and power tools.
- Use and maintain a variety of city owned equipment including truck and trailer combinations, mowers, small tractors, utility vehicles, weed eaters, chain saws and other equipment common to grounds maintenance and gardening.

**Experience and training Guidelines:**

- This is an entry level position, a basic knowledge of mechanics and maintenance of parks and grounds equipment is desirable.
- Must possess or be able to obtain a valid Washington State driver's license. May be required to obtain a Commercial Class B license.
- Must be First Aid certified.
- Must have CPR Certification.

ALL APPLICANTS MUST BE ABLE TO PASS A CRIMINAL HISTORY BACKGROUND CHECK AND DRUG SCREENING

Application available at [www.cawh.org](http://www.cawh.org) or call Airway Heights Parks & Recreation for more information at (509)244-4845

The City of Airway Heights Parks & Recreation Department is accepting applications for a part time Recreation Assistant. The ideal candidate will have or be pursuing a degree in Recreation Management or related field. Two years experience in recreation services, preferably in community recreation. Daily duties may include supervision of after school or daytime programs, senior activities, as well as assistance with many different community events and programs.

Current positions open will be primarily Monday through Friday 3:00pm to 5:00pm.

Interested parties can view a complete job description at [www.cawh.org](http://www.cawh.org) or pick up a complete job application packet at:

City Hall - 1208 S. Lundstrom St., Airway Heights, WA 99001

10-20 Hours/Week. Hours will vary including days, evenings & weekends.

Starting wage \$11.00 and goes up to \$15.00 DOE

Please contact the Airway Heights Parks & Recreation Department for more information:  
(509)244-4845