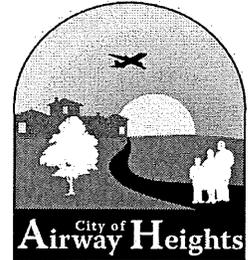


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, June 6, 2016

Legislative Session: 5:30 PM

1. **Invocation: None**
2. **Pledge of Allegiance was led by Mayor Kevin Richey**
3. **Call to Order at 5:31PM**
4. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Aspen Monteleone	P
Deputy Mayor Dashiell	P
Larry Bowman	A
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Public Works Director Kevin Anderson, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director JC Kennedy, Development Services Director Derrick Braaten, Accounting Records Clerk Addam Janke, Police Officer Jake Keith

Motion by Deputy Mayor Dashiell to approve the absence of Councilmember Bowman, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

5. **Agenda Approval:**

Motion by Councilmember Lawrence to approve the agenda, seconded by Deputy Mayor Dashiell. Motion passed unanimously, 6-0.

Those requiring special accommodation please contact the Chair for assistance.

6. Announcements/Presentations:

2016 Arbor Day Poster Contest Champion Presentation

Council Sponsor: Mayor Richey

Presentation of Plaque to the 2016 Arbor Day Poster Contest Champion, Phoenix Stewart

7. Council Reports:

Councilmember Monteleone: Reported that she was working on the logo for the Farmer's Market and that it is conceptually a chicken in a bi-plane.

8. Public Hearings: None

9. Consent Agenda:

ITEM A: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$40,164.59 to Century West Engineering and \$11,034.71 to Witherspoon Kelley for legal services for a total of \$51,199.30.

ITEM B: Investment Report for January 2016

Investment Report for the month of January 2016 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at January 2016 are:

LGIP #20	\$9,740,540.77
LGIP #23	140,865.04
Certificate of Deposit – INB 478	108,148.90
Certificate of Deposit – WA Trust Bank	230,312.68
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FFCB-US Bank Safekeeping	997,900.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	<u>499,300.00</u>
Total	\$14,200,899.89

ITEM C: Investment Report for February 2016

Investment Report for the month of February 2016 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at February 2016 are:

LGIP #20	\$9,743,791.75
LGIP #23	140,912.05
Certificate of Deposit – INB 478	108,148.90
Certificate of Deposit – INB 571	53,000.00
Certificate of Deposit – WA Trust Bank	230,312.68
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FFCB-US Bank Safekeeping	997,900.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	<u>499,300.00</u>
Total	\$14,257,197.88

ITEM D: Investment Report for March 2016

Investment Report for the month of March 2016 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at March 2016 are:

LGIP #20	\$9,747,505.02
LGIP #23	140,965.76
Certificate of Deposit – INB 478	108,178.17
Certificate of Deposit – INB 571	53,000.00
Certificate of Deposit – WA Trust Bank	230,312.68
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FHLB-US Safekeeping	497,097.00
FFCB-US Bank Safekeeping	999,516.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	<u>499,300.00</u>
Total	\$14,262,610.13

ITEM E: Summary Report Treasurer’s Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for January 2016.

Bank account Cash and Investments and Fund Balance total are:

January 2016	\$16,072,681.79
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ITEM F: Summary Report Treasurer's Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for February 2016.

Bank account Cash and Investments and Fund Balance total are:
February 2016 \$16,093,328.75

ITEM G: Summary Report Treasurer's Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for March 2016.

Bank account Cash and Investments and Fund Balance total are:
March 2016 \$16,104,300.08

Motion by Deputy Mayor Dashiell to approve the Consent Agenda, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

10. Action Items:

**ITEM H: Appointing a new member to the Lodging Tax Advisory Committee
Council Sponsor: Councilmember Malet**

Appointing a new member to the City of Airway Heights Lodging Tax Advisory Committee

Motion by Councilmember Lawrence to appoint a new member to the Lodging Tax Advisory Committee, seconded by Deputy Mayor Dashiell. Motion passed unanimously, 6-0.

ITEM I: Bid Results for Exterior Recoat of the City's Water Reservoir at Sunset Park

Authorization to Award Bid to Extreme Coatings, Inc

Those requiring special accommodation please contact the Chair for assistance.

Item tabled to the June 13, 2016 Study Session

ITEM J: Quarterly Financial Report for the period January 1, 2016 through March 31, 2016

Receive the Quarterly Financial Report for the period January 1, 2016 through March 31, 2016

Motion by Deputy Mayor Dashiell to approve the Quarterly Financial Report for the period January 1, 2016 through March 31, 2016, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0

11. Ordinances:

ITEM K: Second Reading of Ordinance C-874 amending the budgets of various funds for 2016

Second Reading of Ordinance C-874 amending the budgets of the Current Expense Fund, Street, Executive Reserve, Criminal Justice, and the Water-Sewer Capital Development Fund

Motion by Deputy Mayor Dashiell to approve Ordinance C-874 amending the budgets for various funds for 2016, seconded by Councilmember Inman. Motion passed unanimously, 6-0.

12. Resolutions:

ITEM L: Resolution 2016-014, CERB Planning Grant Resolution of Support

Staff is requesting authorization to apply for a Community Economic Development Board (CERB) Planning Grant for \$50,000, which requires a 25% local match of \$16,667, for a total project cost of \$66,667

Motion by Deputy Mayor Dashiell to approve Resolution 2016-015, CERB Planning Grant Resolution of Support, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

- 13. **Citizen Comments: None**
- 14. **Staff Reports:**

Public Works Director Kevin Anderson: Coupons are going to be sent out with conservation reports that can be redeemed at City Hall for a water conservation kit

Clerk Treasurer Amy Gravelle/Accounting Records Clerk Addam Janke: The Finance Department has acquired a new phone line for those looking to speak directly to the Finance Department. It is (509) 244-9689. The main line (509) 244-5578 still exists, but now you can call directly to the Finance Department

- 15. **Workshop: None**
- 16. **Executive Session: None**
- 17. **Adjournment: at 6:00PM**

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Those requiring special accommodation please contact the Chair for assistance.

18. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.

