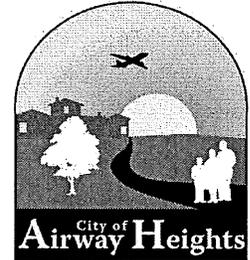


**City of Airway Heights**  
**Agenda for the City Council Meeting**

Council Chambers, 13120 W. 13<sup>th</sup> Avenue  
Airway Heights, WA



**Monday, May 16, 2016**

Legislative Session: 5:30 PM

1. **Invocation: None**
2. **Pledge of Allegiance was led by Mayor Richey**
3. **Call to Order at 5:31PM**
4. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Aspen Monteleone	P
Deputy Mayor Dashiell	P
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Public Works Director Kevin Anderson, Clerk Treasurer Amy Gravelle, Court Administrator Bree Breza, Development Services Director Derrick Braaten, Accounting Records Clerk Addam Janke

5. **Agenda Approval: Addition made by Mayor Richey to add “Consultant Agreement for Construction Engineering Services for the McFarlane Road Overlay Project” as the new Item I.**

**Motion made by Councilmember Lawrence to approve the agenda with the proposed changes, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0.**

6. **Announcements/Presentations:**

**Those requiring special accommodation please contact the Chair for assistance.**

**Wounded Warrior Presentation**

Mayor Richey will be recognizing community partners for their support of the Wounded Warrior

**Presentation by Spokane Transit Authority Regarding Proposed Fees**

Members of the STA will be presenting to Council the proposed changes to bus fare fees

**7. Council Reports:**

**Councilmember Malet: Councilmember Malet had a meeting with Henry Brown, a representative from the Cheney School Board, to discuss future locations for a new school. Councilmember Malet commented that there was an understanding to potentially have a school located in Airway Heights.**

**8. Public Hearings: None**

**9. Consent Agenda:**

**ITEM A: Approval of Minutes**

Requesting approval of City Study Session meeting minutes for April 25, 2016

**ITEM B: Approval of Minutes**

Requesting approval of City Council meeting minutes for May 2, 2016

**ITEM C: Approval of Minutes**

Requesting approval of City Study Session meeting minutes for May 9, 2016

**ITEM D: Purchase Approval Register**

**Those requiring special accommodation please contact the Chair for assistance.**

Requesting approval of the Purchase Approval Register in the amount of \$49,846.03 to Century West Engineering and \$5,859.00 to Witherspoon Kelley for legal services for a total of \$55,705.03.

**ITEM E: Summary Report Treasurer's Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for December 2015.

Bank account Cash and Investments and Fund Balance total are:

Dec 2015	\$16,089,556.77
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**ITEM F: Warrant Register for March 2016**

The Warrant Register for March 2016 consists of Claims vouchers 39080 through 39290 totaling \$336,903.40, Payroll vouchers 24079 through 24111 and Electronic Payroll Transfer notices E909503 through E909643 totaling \$385,516.22 for a total of \$722,419.62.

**ITEM G: Warrant Register for April 2016**

The Warrant Register for April 2016 consists of Claims vouchers 392191 through 39480 totaling \$426,574.85, Payroll vouchers 24112 through 24128 and Electronic Payroll Transfer notices E909644 through E909750 totaling \$392,558.39 for a total of \$819,133.24.

**Motion by Deputy Mayor Dashiell to approve the Consent Agenda, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0.**

**10. Action Items:**

**ITEM H: McFarlane Road Overlay Project Bid Award**

**Those requiring special accommodation please contact the Chair for assistance.**

Authorization to Award Bid to Shamrock Paving

**Motion by Deputy Mayor Dashiell to approve the McFarlane Road Overlay Project Bid Award, seconded by Councilmember Bowman.**

**Motion passed unanimously, 7-0**

**ITEM I: Consultant Agreement for Construction Engineering Services for the McFarlane Road Overlay Project**

Request authorization for contracting with Century West for Construction Engineering Services

**Motion by Deputy Mayor Dashiell to approve the Consultant Agreement for Construction Engineering Services for the McFarlane Road Overlay Project, seconded by Councilmember Malet. Motion passed unanimously, 7-0**

**ITEM J: Court Clerk Job Description**

**Council Sponsor: Councilmember Lawrence**

Requesting Approval for Job Description Amendment of Court Clerk 2 position and allowing to move from part-time to full-time. This allows the duties to be shifted more evenly to help ensure the court runs more efficiently and effectively

**Motion by Deputy Mayor Dashiell to approve the Court Clerk Job Description, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.**

**11. Ordinances:**

**ITEM K: Second Reading of Ordinance C-873 Providing for 2 new FTE's in the Local 270-A Union, and increasing a PT person to FT, and 1 new FTE in the Guild**

**Council Sponsor: Mayor Richey**

Second Reading of Ordinance C-873 Providing for 2 new FTE's, and increase a PTE to an FTE in the Local 270-A, and one new FTE in the Guild

**Motion by Deputy Mayor Dashiell to approve Ordinance C-873 Providing for 2 new FTE's in the Local 270-A Union, and increasing a PT person to FT, and 1 new FTE in the Guild, seconded by Councilmember Monteleone. Motion passed unanimously. 7-0**

**ITEM L: First Reading of Ordinance C-874 amending the budgets of various funds for 2016**

**Council Sponsor: Deputy Mayor Dashiell**

First Reading of Ordinance C-874 amending the budgets of the Current Expense Fund, Street, Executive Reserve, Criminal Justice, and the Water-Sewer Capital Development Fund

**Item moved forward to the May 23, 2016 legislative session**

**ITEM M: Ordinance C-876, Amending AHMC Chapter 6.05, Livestock, Poultry & Exotic Animals**

**Council Sponsor: Deputy Mayor Dashiell**

Amending the City's standards to permit the keeping of up to 4-birds on residential properties, and providing for an exemption under "Exotic Animals" to allow for the keeping of small animals normally sold by pet stores as pets.

**Motion by Deputy Mayor Dashiell to approve Ordinance C-876, Amending AHMC Chapter 6.05, Livestock, Poultry & Exotic Animals, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0.**

## **12. Resolutions:**

**ITEM N: Resolution No. 2016-015 Authorizing Public Art Financing**

**Council Sponsor: Deputy Mayor Dashiell**

The proposed policy directs staff to plan for public art in capital projects using grant funding

**Motion by Deputy Mayor Dashiell to approve Resolution No 2016-015 Authorizing Public Art Financing, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0**

13. **Citizen Comments: None**

14. **Staff Reports:**

**City Manager Albert Tripp: On Tuesday the Cheney Public School District will have a workshop at Sunset Elementary to discuss facility planning throughout the district and they are encouraging everyone to join them to add to the conversation. Also, Robert Rodecker has been appointed to the new superintendent.**

**Development Services Director Derrick Braaten: From May 19 – July 5<sup>th</sup> the City will be accepting applications for the Comprehensive Planning Amendments proposals.**

**Councilmember Inman: Opened up a discussion about an email that was received from Dale Perry regarding vehicles rolling/running stop signs around school zones. Councilmember Inman stated that he would like to put some pressure on someone to do something about this issue. Albert also reported that there was going to be a traffic emphasis on 6<sup>th</sup> Ave this week and they will be discussing King St as well. Mayor Richey also stated that with all of the support that Council has shown to the Police Department, they should not be opposed to increasing emphasis at these locations.**

15. **Workshop: None**

Those requiring special accommodation please contact the Chair for assistance.

16. **Executive Session: None**
17. **Adjournment: at 6:29PM**

**APPROVED:**

  
Kevin Richey, Mayor

**ATTEST:**

  
Amy Gravelle, Clerk-Treasurer

**Notice:** Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

**Non-Discrimination Statement**

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)

## 18. **RULES OF ORDER**

### **CITIZENS COMMENTS**

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

**Those requiring special accommodation please contact the Chair for assistance.**

