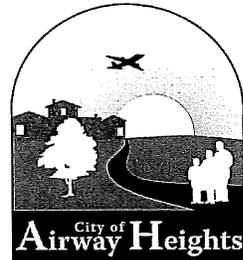


City of Airway Heights  
CITY COUNCIL MEETING MINUTES

Council Chambers, 13120 W. 13<sup>th</sup> Avenue  
Airway Heights, WA



*Tuesday, January 20, 2015*

Legislative Session: 5:30 PM

1. **Invocation was given by Mayor Patrick Rushing**
2. **Pledge of Allegiance was led by City Manager Albert Tripp**
3. **Call to Order by Mayor Patrick Rushing at 5:37 PM**
4. **Roll Call by Clerk-Treasurer Richard Cook:**

Mayor Patrick Rushing	P
Deputy Mayor Kevin Richey	P
Steven Lawrence	P
Jack Collins	P
Tanya Dashiell	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Parks Recreation and Community Services Director J. C. Kennedy, Clerk-Treasurer Richard Cook

5. **Agenda Approval:**

**Motion by Deputy Mayor Richey to approve the agenda, seconded by Councilmember Dashiell. Motion passed unanimously, 7-0.**

6. **Announcements/Presentations:**

**ITEM PR1: 2019 Commute Trip Reduction Plan Update**

LeAnn Yamamoto-Spokane County TDM Manager

LeAnn Yamamoto of the Spokane County Commute Trip Reduction office discussed the implementation plan update for the period 2015-2019 for the City of Airway Heights. The City of Airway Heights will continue to implement the strategies identified in the local CTR plan.

**ITEM PR2: Presentation by Cheney Public Schools**

Presentation by Cheney Public Schools-Construction Bond, Replacement Educational Programs & Operation (M&O) Levy

Representatives of the Cheney School District presented information on the Construction Bond Levy and the Replacement Educational Programs and Operation (M & O) Levy that will be on the ballot on February 10, 2015. The Bond Levy is for funding facility and security improvements and requires a 60% approval. The School Levy supplements State funding and requires a 50% simple majority approval. The need for facilities in the district was discussed as well as the cost to the individual property owner.

**7. Council Reports:**

Mayor Rushing reported that he handed out a letter regarding the issues of responsibility for snow removal for State Route Highway 2 to members of the State Transportation Committee. He also delivered a copy of the letter to the Governor’s office. The City has made a public records request to the Washington State Department of Transportation regarding invoices that the department has issued from January 1, 2012 through January 1, 2015 regarding issues of maintenance for State highways. He stated this could trigger a BRAC issue if the community and Fairchild are negatively impacted .

Councilmember Lawrence referenced a Spokane Transit Authority meeting he attended.

Councilmember Malet reported that the Lodging Tax Advisory Committee (LTAC) met on Tuesday. They have been discussing issuing a Request for Proposals looking for strategies to bring people into the area.

**8. Public Hearings:** None

**9. Consent Agenda:**

**ITEM A: Summary Report Treasurers Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for October 2014. Bank account Cash and Investments and Fund Balance total is:

October 2014	\$15,138,566.54
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**ITEM B: Investment Report September 2014**

Acknowledge receipt of the Investment Report for September 2014 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances at September 2014 are:

LGIP #20	\$11,717,237.79
LGIP #23	140,552.78
Certificate of Deposit – INB 451	221,677.86
Certificate of Deposit – INB 452	27,029.97
Certificate of Deposit – WTB	229,508.00
FNMA-US Bank Safekeeping	<u>497,350.00</u>
Total	\$12,833,356.40

**ITEM C: Investment Report December 2014**

Acknowledge receipt of the Investment Report for December 2014 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances at December 2014 are:

LGIP #20	\$11,220,146.72
LGIP #23	140,587.71
Certificate of Deposit – INB 478	108,030.00
Certificate of Deposit – WTB	229,967.47
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FHLB-US Bank Safekeeping	<u>501,534.50</u>
Total	\$13,689,587.40

**Motion by Deputy Mayor Richey to approve the Consent Agenda, seconded by Councilmember Collins. Motion passed unanimously, 7-0.**

**10. Action Items:**

**ITEM D: 2019 Commute Trip Reduction Plan Update**

Request approval of the updated Commute Trip Reduction (CTR) Plan that outlines jurisdiction and worksite goals for 2019.

**Motion by Deputy Mayor Richey to approve the 2015-2019 Commute Trip Reduction Plan Update, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.**

**ITEM E: Letter of Understanding with Waste Management**

Acceptance of Letter of Understanding (LOU) to extend Solid Waste Agreement between the City and Waste Management

**Motion by Deputy Mayor Richey to accept the Letter of Understanding with Waste Management to extend the Solid Waste Agreement between the City and Waste Management, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.**

**ITEM F: Park Advisory Board Appointment**

Mayor Rushing is requesting City Council to re-appoint Mrs. Francine Osborne to position #4 on the Airway Heights Park Advisory Board & William Boyle to position #5. Terms to expire January 31, 2018

**Motion by Councilmember Lawrence to re-appoint Mrs. Francine Osborne to position #4 on the Airway Heights Park Advisory Board and William Boyle to position #5, seconded by Deputy Mayor Richey. Motion passed unanimously, 7-0.**

**ITEM G: Senior Advisory Commission Appointments**

Mayor Rushing is requesting City Council consideration for appointment of Mrs. Pauline Cunningham to the Airway Heights Senior Advisory Commission.

**Motion by Councilmember Dashiell to appoint Mrs. Pauline Cunningham to the Airway Heights Senior Advisory Board, seconded by Councilmember Collins. Motion passed unanimously, 7-0.**

**ITEM H: Park & Recreation Coordinator Position Creation**  
Request Council consideration to create a new position in the Parks & Recreation Department to provide necessary coverage for existing and new programs and maintenance activities.

**Motion by Councilmember Collins to approve the creation of a Park & Recreation Coordinator position and to approve the job description for the position, seconded by Deputy Mayor Richey. Motion passed, 6-1; Ayes, Rushing, Richey, Lawrence, Collins, Dashiell, Malet; Nays, Inman.**

**ITEM I: Approval of Agreement with Learning Design Associates**  
Request Council consideration of an agreement with Learning Design Associates for team development.

**Motion by Deputy Mayor Richey to approve the agreement with Learning Design Associates, seconded by Councilmember Dashiell. Motion passed unanimously, 7-0.**

**ITEM J: Approval of Community Goals for 2015-2016**  
Request Council consideration of community goals for 2015-2016.

**Motion by Deputy Mayor Richey to approve the Community Goals for 2015-2016, seconded by Councilmember Collins. Motion passed unanimously, 7-0.**

**ITEM K: Approval of Conflict Public Defender Contract**  
Request Council approval of the Conflict Public Defender Contract for the year "2015"; not to exceed the amount of \$10,000.00. This contract is to allow us to provide quality services for conflict indigent defense.

**Motion by Deputy Mayor Richey to table the Conflict Public Defender contract until February 16, 2015, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.**

**Ordinances:**

**ITEM L: 2nd Read Ordinance C-847 Amending Chapter 2.17 Youth Advisory Commission**  
2<sup>nd</sup> Read of Ordinance C-847 – An Ordinance of the City Council of the City of Airway Heights Amending Title 2.17 of the Airway Heights

Municipal Code Relating to the Youth Advisory Commission and Providing for other Matters Properly Relating Thereto.

**Motion by Deputy Mayor Richey to approve Ordinance C-847, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.**

**Resolutions:** None

11. **Citizen's Comments:** None
12. **Staff Reports:**
  - Mr. Tripp – No report
  - Mr. Schwartz – No report
  - Mr. Kennedy reported on an agreement for a property purchase.
  - Mr. Cook – No report
13. **Workshop:** None
14. **Executive Session:** A call for an Executive Session was made for 10 minutes.

**The Council adjourned to Executive Session at 6:40 pm. No action is expected to be taken.**

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

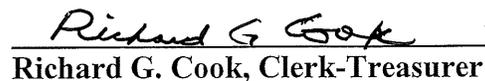
**Council returned from Executive Session at 6:57 pm.**

15. **Adjournment** at 6:57 pm.

**APPROVED:**

  
Patrick D. Rushing, Mayor

**ATTEST:**

  
Richard G. Cook, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

**Non-Discrimination Statement**

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form found online at <http://www.ascr.usda.gov/complaint-filing-cust.html> or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S. W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or e-mail at [program.intake@usda.gov](mailto:program.intake@usda.gov).