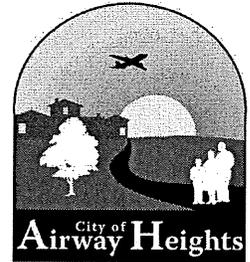


# City of Airway Heights

## Agenda for the City Council Meeting

Council Chambers, 13120 W. 13<sup>th</sup> Avenue  
Airway Heights, WA



*Monday, December 7, 2015*

Legislative Session: 5:30 PM

1. **Invocation: None**
2. **Pledge of Allegiance was led by Mayor Richey**
3. **Call to Order by Mayor Richey at 5:30PM**
4. **Roll Call:**

Mayor Kevin Richey	P
Steven Lawrence	P
Jack Collins	A
Tanya Dashiell	A
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stan Schwartz, Public Works Director Kevin Anderson, Police Chief Lee Bennett, Clerk Treasurer Amy Wiedrich, Parks, Recreation, and Community Services Director JC Kennedy, Assistant Clerk Treasurer Kari Jacobson, Development Services Director Derrick Braaten, Account/Records Clerk Addam Janke, and Officer Ericka Rose.

**Motion by Deputy Mayor Lawrence to excuse the absence of Councilmember Collins and Councilmember Dashiell, seconded by Councilmember Malet. Motion passed unanimously, 5-0.**

5. **Agenda Approval:**

**Motion by Deputy Mayor Lawrence to approve the agenda, seconded by Councilmember Malet. Motion passed unanimously, 5-0.**

**Those requiring special accommodation please contact the Chair for assistance.**

**6. Announcements/Presentations:**

**Presentation of Officer Ericka Rose**

Police Chief Lee Bennett will be presenting the most recent addition to the Airway Heights Police Department, Ericka Rose.

**The City Council welcomed Officer Rose into the Airway Heights Police Department.**

**Presentation of 2016 PC Recommended Priorities**

A presentation of the Airway Heights Planning Commission's recommended planning priorities for 2016.

**The Planning Commission's Planning Priorities were presented to Council.**

**7. Council Reports:**

**Councilmember Malet: Commented on the Winter Festival and mentioned that there was a bonfire.**

**Mayor Richey: Welcomed Councilmember Bowman to the City Council.**

**8. Public Hearings: None**

**9. Consent Agenda:**

**ITEM A: Approval of Minutes**

Requesting approval of City Council Meeting minutes for October 5, 2015

**ITEM B: Approval of Minutes**

Requesting approval of City Study Session meeting minutes for October 12, 2015.

**Those requiring special accommodation please contact the Chair for assistance.**

**ITEM C: Approval of Minutes**

Requesting approval of City Council Meeting minutes for October 19, 2015.

**ITEM D: Approval of Minutes**

Requesting approval of City Study Session meeting minutes for November 2, 2015.

**ITEM E: Approval of Minutes**

Requesting approval of City Council Meeting minutes for November 9, 2015

**ITEM F: Approval of Minutes**

Requesting approval of City Study Session meeting minutes for November 16, 2015.

**ITEM G: Approval of Minutes**

Requesting approval of City Council Meeting minutes for November 23, 2015.

**ITEM H: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$62,471.69 to Century West Engineering, \$7,053.92 to Witherspoon Kelley for legal services and \$786.00 to TD&H Engineering for engineering services for a total of \$70,311.61.

**ITEM I: Investment Report for July 2015**

Investment Report for the month of July 2015 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report. Ending investment balances at July 2015 are:

LGIP #20	\$10,229,203.69
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**Those requiring special accommodation please contact the Chair for assistance.**

LGIP #23	140,707.59
Certificate of Deposit – INB 478	108,088.62
Certificate of Deposit – WA Trust Bank	229,967.47
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FHLB-US Bank Safekeeping	501,534.50
FFCB-US Bank Safekeeping	<u>997,900.00</u>
<b>Total</b>	<b>\$13,696,722.87</b>

**ITEM J: Investment Report for August 2015**

Investment Report for the month of August 2015 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at August 2015 are:

LGIP #20	\$10,230,559.51
LGIP #23	140,726.24
Certificate of Deposit – INB 478	108,088.62
Certificate of Deposit – WA Trust Bank	229,967.47
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FHLB-US Bank Safekeeping	501,534.50
FFCB-US Bank Safekeeping	997,900.00
FFCB-US Bank Safekeeping	<u>499,300.00</u>
<b>Total</b>	<b>\$14,197,397.34</b>

**ITEM K: Investment Report for September 2015**

Investment Report for the month of September 2015 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Those requiring special accommodation please contact the Chair for assistance.

Ending investment balances at September 2015 are:

LGIP #20	\$10,232,043.20
LGIP #23	140,746.65
Certificate of Deposit – INB 478	108,117.94
Certificate of Deposit – WA Trust Bank	229,967.47
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FHLB-US Bank Safekeeping	501,534.50
FFCB-US Bank Safekeeping	997,900.00
FFCB-US Bank Safekeeping	<u>499,300.00</u>
<b>Total</b>	<b>\$14,198,930.76</b>

**ITEM L: Investment Report for October 2015**

Investment Report for the month of October 2015 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at October 2015 are:

LGIP #20	\$10,233,671.93
LGIP #23	140,769.05
Certificate of Deposit – INB 478	108,117.94
Certificate of Deposit – WA Trust Bank	229,967.47
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FHLB-US Bank Safekeeping	501,534.50
FFCB-US Bank Safekeeping	997,900.00
FFCB-US Bank Safekeeping	<u>499,300.00</u>
<b>Total</b>	<b>\$14,200,581.89</b>

**Those requiring special accommodation please contact the Chair for assistance.**

**ITEM M: Warrant Register for October 2015**

The Warrant Register for October 2015 consists of Claims vouchers 38188 through 38371 totaling \$891,588.39, Payroll vouchers 23976 through 24001 and Electronic Payroll Transfer notices E908951 through E909048 totaling \$335,637.50 for a total of \$1,227,225.89

**ITEM N: Warrant Register for November 2015**

The Warrant Register for November 2015 consists of Claims vouchers 38372 through 38484 totaling \$691,881.97, Payroll vouchers 24002 through 24013 and Electronic Payroll Transfer notices E909049 through E909144 totaling \$355,866.55 for a total of \$1,047,748.52.

**ITEM O: Summary Report Treasurer's Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for July 2015.

Bank account Cash and Investments and Fund Balance total are:  
July 2015 \$15,446,107.17

**ITEM P: Summary Report Treasurer's Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for August 2015.

Bank account Cash and Investments and Fund Balance total are:  
August 2015 \$15,724,748.19

**Motion by Deputy Mayor Lawrence to approve the Consent Agenda, seconded by Councilmember Inman. Motion passed unanimously, 5-0.**

**10. Action Items:**

**ITEM Q: Park Advisory Board Appointment  
Council Sponsor: Mayor Richey**

**Those requiring special accommodation please contact the Chair for assistance.**

City Council consideration to appoint Mr. Sal Teresi III to the Airway Heights Park Advisory Board.

**Motion by Deputy Mayor Lawrence to appoint Mr. Sal Teresi III to the Airway Heights Park Advisory Board, seconded by Councilmember Malet. Motion unanimously, 5-0.**

**ITEM R: Appointing members to the Lodging Tax Advisory Committee**  
Appointing members to the City of Airway Heights Lodging Tax Advisory Committee.

**Motion by Deputy Mayor Lawrence appointing members to the City of Airway Heights Lodging Tax Advisory Committee, seconded by Councilmember Inman. Motion passed unanimously, 5-0.**

**ITEM S: Appointment of Nicholas Messing to the City of Airway Heights Planning Commission**

This is a request to the City Council to confirm the appointment of Mr. Nicholas Messing to Planning Commission Position #4, expiring January 31, 2017. Mr. Messing has lived in Airway Heights for over 8-years, and has expressed an interest in being more involved in how the community develops.

**Motion by Deputy Mayor Lawrence to appoint Nicholas Messing to the City of Airway Heights Planning Commission, seconded by Councilmember Malet. Motion passed unanimously, 5-0.**

**ITEM T: Purchase Approval of One Mid-sized four wheel drive pickup**  
**Council Sponsor: Mayor Richey**

The Building Department is requesting council approval to purchase a 2011 Chevrolet Colorado Extended Cab 4x4 pickup.

**Motion by Deputy Mayor Lawrence to approve the purchase of one mid-sized four wheel drive pickup, seconded by Councilmember Inman. Motion passed unanimously, 5-0.**

**ITEM U: Adoption of 2016 State Legislative Agenda**  
Consideration and adoption of 2016 State Legislative agenda.  
**Motion by Deputy Mayor Lawrence to adopt the 2016 State Legislative Agenda, seconded by Councilmember Malet. Motion passed unanimously, 5-0.**

**11. Ordinances:**

**ITEM V: Second Reading of Ordinance C-866 amending the budgets of various funds for 2015**  
Second Reading of Ordinance C-866 amending the budgets of the Current Expense Fund, Street, Park Reserve, Police Reserve, Executive Reserve, Special Capital Projects, Water-Sewer Fund, and Utility Deposit Fund.  
**Motion by Deputy Mayor Lawrence to approve Ordinance C-866 Amending the Budgets of Various Funds for 2015, seconded by Councilmember Inman. Motion passed unanimously, 5-0.**

**ITEM W: Second Reading of Ordinance C- 867 Adopting the Budget for 2016**  
Second reading of Ordinance C-867 adopting the budget for the fiscal year ending December 31, 2016.  
**Motion by Deputy Mayor Lawrence to approve Ordinance C-867 Adopting the Budget for 2016, seconded by Councilmember Malet. Motion passed unanimously, 5-0.**

**ITEM X: Second Reading of Ordinance C-868 Setting the Positions, Salaries, and Compensation for Employees of the City for 2016**  
**Council Sponsor: Mayor Richey**  
Second Reading of Ordinance C-868 Setting the Positions, Salaries, and Compensation for Employees of the City for 2016.  
**Motion by Deputy Mayor Lawrence to approve Ordinance C-868 Setting the Positions, Salaries, and Compensation for Employees of**

**Those requiring special accommodation please contact the Chair for assistance.**

the City for 2016, seconded by Councilmember Inman. Motion passed unanimously, 5-0.

**ITEM Y: First Reading of Ordinance C-869 Lee Rezone Request, ZMA 2015-01 (CPA 2015-01)**

First Reading of Ordinance C-869 responding to the application from one Mr. Lee proposing to rezone two ½ acre parcels of I-1, Light Industrial to R-3, Multi-Family Residential, which will require changes to the City of Airway Heights Zoning Map, as well as the City's Comprehensive Plan Land-Use Map to reflect the same.

**Item Moved to the December 14, 2015 Study Session.**

- 12. Resolutions: None
- 13. Citizen Comments: None
- 14. Staff Reports:

**Albert Tripp: Clarified that Ordinance C-868 does not include adjustments to medical, public safety guild members, local 270A members, and exempt employees.**

**Stan Schwartz: Reported that on December 9<sup>th</sup>, Airway Heights will be at the State Court of Appeals with regard to the JLIS Appeal and he encouraged Mr. Braaten, Mr. Tripp, and any Councilmembers to attend.**

**JC Kennedy: Spoke about the Winter Festival and how well the event went.**

- 15. Workshop: None
- 16. Executive Session: None
- 17. Adjournment at 6:04PM

**APPROVED:**

  
Kevin Richey, Mayor

**ATTEST:**

  
Amy Wiedrich, Clerk-Treasurer

Those requiring special accommodation please contact the Chair for assistance.

**Notice:** Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

**Non-Discrimination Statement**

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)

## 18. RULES OF ORDER

### CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

**Those requiring special accommodation please contact the Chair for assistance.**