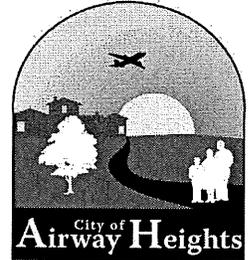


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, October 5, 2015

Legislative Session: 5:30 PM

1. **Invocation: None**
2. **Pledge of Allegiance was led by Councilmember Collins**
3. **Call to Order by Mayor Richey at 5:33PM**
4. **Roll Call:**

Mayor Kevin Richey	P
Steven Lawrence	P
Jack Collins	P
Tanya Dashiell	A
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stan Schwartz, Interim Public Works Director Ross Dunfee, Public Works Director, Kevin Anderson, Clerk Treasurer Amy Wiedrich, Parks, Recreation, and Community Services Director JC Kennedy, Development Services Director Derrick Braaten, Accounting/Records Clerk Addam Janke, and City Engineer Justin Van Dyke.

Motion by Councilmember Collins to approve the absence of Councilmember Dashiell, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.

5. **Agenda Approval**

Motion by Councilmember Lawrence to approve the agenda, seconded by Councilmember Collins. Motion passed unanimously, 5-0.

Those requiring special accommodation please contact the Chair for assistance.

6. Announcements/Presentations:

Presenting New Public Works Director and City Engineer

Ross Dunfee will be giving a presentation introducing the new Public Works Director and City Engineer to Council.

Ross introduced Kevin Anderson as the new Public Works Director and Justin Van Dyke as the City Engineer to Council.

Presenting 2016 Preliminary Budget

Amy Wiedrich will be giving a presentation on the 2016 Preliminary Budget.

Amy Wiedrich presented the 2016 Preliminary Budget.

7. Council Reports:

Councilmember Lawrence: Commented on he has begun attending the STA Board Meetings.

8. Public Hearings:

ITEM A: Public Hearing on CDBG Grants

Public Hearing on CDBG Grants.

Was opened at 5:48PM and there was no Public Comment. Closed at 5:50PM

9. Consent Agenda:

ITEM B: Approval of Minutes

Requesting approval of City Study Session meeting minutes for July 6, 2015

Those requiring special accommodation please contact the Chair for assistance.

ITEM C: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$19,913.27 to Century West Engineering, \$9,582.45 to Witherspoon Kelley for legal services and \$21,750.87 to Big Sky Development, Inc for engineering services for a total of \$51,246.59.

ITEM D: Warrant Register for September 2015

The Warrant Register for June 2015 consists of Claims vouchers 38080 through 38187 totaling \$361,679.72, Payroll vouchers 23948 through 23975 and Electronic Payroll Transfer notices E908829 through E908950 totaling \$256,487.43 for a total of \$618,167.15.

ITEM E: Summary Report Treasurer's Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for June 2015.

Bank account Cash and Investments and Fund Balance total are:

June 2015	\$15,178,216.49
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Motion by Councilmember Lawrence to approve the Consent Agenda, seconded by Councilmember Inman. Motion passed unanimously, 5-0.

10. **Action Items:**

ITEM F: Appointment of Deputy Mayor

Appointment of Deputy Mayor by the City Council.

Councilmember Inman nominated Councilmember Lawrence for the position of Deputy Mayor and Mayor Richey nominated

Councilmember Dashiell. A vote was taken and Councilmember Inman, Malet, Lawrence, and Collins voted for Councilmember Lawrence and Mayor Richey voted for Councilmember Dashiell.

Councilmember Lawrence was then appointed to the position of Deputy Mayor.

ITEM G: Community Development Block Grant Opportunity
Community Development Block Grant Opportunity.
No action taken

ITEM H: Interlocal Agreement between City of Airway Heights and City of Spokane for Disposal of Solid Waste
Council Sponsor: Councilmember Malet
Interlocal Agreement between City of Airway Heights and City of Spokane for disposal of solid waste.
Motion by Deputy Mayor Lawrence to approve the Interlocal Agreement between City of Airway Heights and City of Spokane for Disposal of Solid Waste, seconded by Councilmember Collins. Motion passed unanimously, 5-0.

ITEM I: Approval of contract with SPVV Landscape Architects for Park Master Planning Services
Council Sponsor: Councilmember Malet
Staff is requesting City Council approval to enter into a contract with SPVV Landscape Architects for Master Planning services associated with the 2 acre park property purchased adjacent to the Sekani Neighborhood.
Motion by Deputy Mayor Lawrence to approve the contract with SPVV Landscape Architects for Park Master Planning Services, seconded by Councilmember Collins. Motion passed unanimously, 5-0.

ITEM J: Memoranda of Understanding (MOU) w/Spokane County for Limited Building Inspection Services
Council Sponsor: Councilmember Inman

Those requiring special accommodation please contact the Chair for assistance.

Entering into an MOU with Spokane County to provide building inspector services, on a limited basis, in case of emergency.

Motion by Deputy Mayor Lawrence to approve the Memoranda of Understanding (MOU) w/Spokane County for Limited Building Inspection Services, seconded by Councilmember Inman. Motion passed unanimously, 5-0.

ITEM K: Switching from Contineo to Cycrest as the City's Contracted IT Provider

Council Sponsor: Mayor Kevin Richey

Switching from Contineo to Cycrest as the City's Contracted IT Provider.

Motion by Deputy Mayor Lawrence to approve Switching from Contineo to Cycrest as the City's Contracted IT Provider, seconded by Councilmember Collins. Motion passed unanimously, 5-0.

11. Ordinances:

ITEM L: Second Reading of Ordinance C-846 Amending AHMC 5.14 & AHMC 17.14, Regarding City Medical Cannabis Standards

Council Sponsor: Councilmember Dashiell

Second Reading of Ordinance C-846, amending sections of the Airway Heights Municipal Code chapters 5.14 and 17.14, regarding medical cannabis cooperatives and medical cannabis dispensaries open to the public, in order to accommodate the new standards established through SB 5052, the "Cannabis Patient Protection Act".

No action taken.

ITEM M: First Reading of Ordinance C-863 Amending "Public Defender" to Adopt a Case Weighting System Required by the State Supreme Court

Council Sponsor: Councilmember Dashiell

Those requiring special accommodation please contact the Chair for assistance.

First Reading of Ordinance C-863 amending Chapter 2.33 entitled "Public Defender" for the purpose of clarifying duties, responsibilities and adopting a case weighting management system as required by the State Supreme Court, and providing for other matters related thereto. (This is the first discussion and the first reading will be on October 5, 2015, and the final on October 19, 2015).

No action taken.

ITEM N: Second Reading of Ordinance C-862 Setting the Positions, Salaries, and Compensation for Employees of the City for 2015

Council Member: Mayor Kevin Richey

Adding the Position of Permit Technician, Through Ordinance C-862, Setting Positions, Salaries, and Compensation for Employees of the City.

Motion by Deputy Mayor Lawrence to approve Ordinance C-862 Setting the Positions, Salaries, and Compensation for Employees of the City for 2015, seconded by Councilmember Collins. Motion passed unanimously, 5-0.

12. Resolutions:

ITEM O: Resolution 2015-023 proclaiming October 2015 "Domestic Violence Awareness Month"

Council Sponsor: Mayor Kevin Richey

A proclamation by resolution of City Council setting October 2015 as "Domestic Violence Awareness Month" for the City of Airway Heights.

Motion by Deputy Mayor Lawrence to approve Resolution 2015-023 proclaiming October 2015 "Domestic Violence Awareness Month", seconded by Councilmember Collins. Motion passed unanimously, 5-0.

ITEM P: Resolution 2015-24 proclaiming October 2015 “Breast Cancer Awareness Month”

Council Sponsor: Councilmember Dashiell

A proclamation by resolution of City Council setting October 2015 as “Breast Cancer Awareness Month” for the City of Airway Heights.

Motion by Deputy Mayor Lawrence to approve Resolution 2015-24 proclaiming October 2015 “Breast Cancer Awareness Month”, seconded by Councilmember Collins. Motion passed unanimously, 5-0.

13. Citizen Comments:

Aspen Monteleone: Aspen made a request that the City Council rethink the Animal Ordinance currently in effect to allow chickens within the City limits. Council said that they would discuss changing the Ordinance.

14. Staff Reports:

Albert Tripp: Thanked Ross for his work over the past few months as the City looked for a new Public Works Director. He also extended an invitation to the City to attend the Business Breakfast on Wednesday, October 7th, 2015.

Ross Dunfee: Made a comment on an Ordinance change for a sewer line along the right of way.

Amy Wiedrich: Proclaimed that there would be a Public Hearing on October 19, 2015 discussing a potential increase in taxes.

JC Kennedy: Reiterated information relating to the Business Breakfast but clarified that it is only open to local Businesses within Airway Heights.

Those requiring special accommodation please contact the Chair for assistance.

Derrick Braaten: Commented that he was working on Chapter 4 of the Comp Plan.

15. **Workshop: None**
16. **Executive Session: None**
17. **Adjournment at 6:20PM**

APPROVED:


Kevin Richey, Mayor

ATTEST:


Amy Wiedrich, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

18. **RULES OF ORDER**

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.