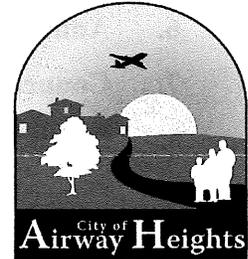


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, August 3, 2015

Legislative Session: 5:30 PM

1. **Invocation was given by Mayor Patrick Rushing**
2. **Pledge of Allegiance was led by City Manager, Albert Tripp**
3. **Call to Order by Mayor Patrick Rushing at 5:36PM**
4. **Roll Call:**

| | |
|---------------------------|---|
| Mayor Patrick Rushing | P |
| Deputy Mayor Kevin Richey | A |
| Steven Lawrence | P |
| Jack Collins | P |
| Tanya Dashiell | P |
| Doyle Inman | P |
| Dave Malet | P |

Staff Present: City Attorney Stanley Schwartz, Police Chief Lee Bennett, Interim Public Works Director Ross Dunfee, Accounting Records Clerk Addam Janke, City Manager Albert Tripp

Motion by Councilmember Tanya Dashiell to approve the absence of Councilmember Richey, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

5. **Agenda Approval: Addition made by City Manager Albert Tripp to add the General Release and Settlement Agreement Between Mrs. Daneka Keith and the City of Airway Heights as Action Item T.**

Motion by Councilmember Lawrence to approve the agenda, seconded by Councilmember Tanya Dashiell. Motion passed unanimously, 6-0

Those requiring special accommodation please contact the Chair for assistance.

6. **Announcements/Presentations:** None
7. **Council Reports:** None
8. **Public Hearings:** None
9. **Consent Agenda:**

ITEM A: Approval of Minutes

Requesting approval of City Study Session meeting minutes for July 13, 2015

ITEM B: Approval of Minutes

Requesting approval of City Council meeting minutes for July 20, 2015.

ITEM C: Approval of Minutes

Requesting approval of City Special Study Session meeting minutes for July 27, 2015.

ITEM D: Approval of Minutes

Requesting approval of City Study Session meeting minutes for July 27, 2015.

ITEM E: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$24,332.40 to Century West Engineering, \$13,344.35 to Witherspoon Kelley for legal services and \$6,098.25 to TD&H Engineering for engineering services for a total of \$43,775.00.

ITEM F: Investment Report for April 2015

Investment Report for the month of April 2015 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report. Ending investment balances at April 2015 are:

| | |
|----------|-----------------|
| LGIP #20 | \$10,725,259.08 |
| LGIP #23 | 140,653.72 |

Those requiring special accommodation please contact the Chair for assistance.

| | |
|--|------------------------|
| Certificate of Deposit – INB 478 | 108,059.31 |
| Certificate of Deposit – WA Trust Bank | 229,967.47 |
| FNMA-US Bank Safekeeping | 497,350.00 |
| FHLMC-US Bank Safekeeping | 497,175.00 |
| FFCB-US Bank Safekeeping | 494,796.00 |
| FHLB-US Bank Safekeeping | 501,534.50 |
| FFCB-US Bank Safekeeping | <u>997,900.00</u> |
| Total | \$14,192,695.08 |

ITEM G: Investment Report for May 2015

Investment Report for the month of May 2015 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at May 2015 are:

| | |
|--|------------------------|
| LGIP #20 | \$10,226,527.32 |
| LGIP #23 | 140,670.78 |
| Certificate of Deposit – INB 478 | 108,059.31 |
| Certificate of Deposit – WA Trust Bank | 229,967.47 |
| FNMA-US Bank Safekeeping | 497,350.00 |
| FHLMC-US Bank Safekeeping | 497,175.00 |
| FFCB-US Bank Safekeeping | 494,796.00 |
| FHLB-US Bank Safekeeping | 501,534.50 |
| FFCB-US Bank Safekeeping | <u>997,900.00</u> |
| Total | \$13,693,980.38 |

ITEM H: Investment Report for June 2015

Investment Report for the month of June 2015 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at June 2015 are:

| | |
|----------------------------------|-----------------|
| LGIP #20 | \$10,227,946.54 |
| LGIP #23 | 140,690.30 |
| Certificate of Deposit – INB 478 | 108,088.62 |

| | |
|--|------------------------|
| Certificate of Deposit – WA Trust Bank | 229,967.47 |
| FNMA-US Bank Safekeeping | 497,350.00 |
| FHLMC-US Bank Safekeeping | 497,175.00 |
| FFCB-US Bank Safekeeping | 494,796.00 |
| FHLB-US Bank Safekeeping | 501,534.50 |
| FFCB-US Bank Safekeeping | <u>997,900.00</u> |
| Total | \$13,695,448.43 |

ITEM I: Warrant Register for June 2015

The Warrant Register for June 2015 consists of Claims vouchers 37560 through 37706 totaling \$249,011.40, Payroll vouchers 23894 through 23925 and Electronic Payroll Transfer notices E907874 through E908011 totaling \$389,958.53 for a total of \$638,969.93

ITEM J: Summary Report Treasurer’s Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for February 2015.

Bank account Cash and Investments and Fund Balance total are:

February 2015 \$14,778,190.69

ITEM K: Summary Report Treasurer’s Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for March 2015.

Bank account Cash and Investments and Fund Balance total are:

March 2015 \$14,749,093.51

ITEM L: Summary Report Treasurer’s Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for April 2015.

Bank account Cash and Investments and Fund Balance total are:

April 2015 \$15,010,506.70

Those requiring special accommodation please contact the Chair for assistance.

ITEM M: Summary Report Treasurer's Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for May 2015.

Bank account Cash and Investments and Fund Balance total are:

May 2015 \$15,037,624.95

Motion by Councilmember Lawrence to approve the Consent Agenda, seconded by Councilmember Dashiell. Motion passed unanimously, 6-0.

10. **Action Items:**

ITEM N: City Engineer – Position Description

Approval of Position Description – City Engineer

Motion by Councilmember Lawrence to approve the City Engineer – Position Description, seconded by Councilmember Dashiell. Motion passed unanimously, 6-0.

ITEM O: 2015 Financial Consulting Services (FCS) Scope of Services

Request to accept the proposal from FCS Group regarding Water/Sewer Rate Update and Transportation Impact Fee Study.

Motion by Councilmember Dashiell to approve the 2015 Financial Consulting Services (FCS) Scope of Services, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

ITEM P: SEPA Mitigation Fee - Century West Engineering/Work order #4

Request to accept work order #4 regarding SR2/Hayford Road SEPA Mitigation Assessment System. Summary scope and budget to develop SEPA mitigation fee for Hayford & SR2.

Motion by Councilmember Dashiell to approve the SEPA Mitigation Fee – Century West Engineering/Work Order #4, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

ITEM Q: Amendment to Spokane Regional Transportation Council Board Representation

An amendment to remove Mayor Rushing as the city of Airway Heights Board representative for the Spokane Transportation Council Board.

Motion by Councilmember Dashiell to approve the Amendment to Spokane Regional Transportation Council Board Representation, seconded by Councilmember Collins. Motion passed, 5-1 (in favor Lawrence, Collins, Dashiell, Inman, Malet and abstained by Rushing).

ITEM R: Amendment to Spokane Transit Authority Board Representation

An amendment to the city of Airway Heights Board representative for the Spokane Transit Authority.

Motion by Councilmember Dashiell to approve the Amendment to Spokane Transit Authority Board Representation, seconded by Councilmember Collins. Motion passed, 5-1 (in favor Lawrence, Collins, Dashiell, Inman, Malet and abstained by Rushing).

ITEM S: Amendment to Association of Washington Cities Board of Director Representation

A letter requesting the Association of Washington Cities to remove Mayor Rushing from the Board of Directors.

Motion by Councilmember Dashiell to approve the Amendment to Association of Washington Cities Board of Director Representation,

seconded by Councilmember Collins. Motion passed, 5-1 (in favor Lawrence, Collins, Dashiell, Inman, Malet and abstained by Rushing).

ITEM T: General Release and Settlement Agreement

A general release and settlement agreement between Mrs. Daneka Keith and the City of Airway Heights.

Motion by Councilmember Dashiell to approve the General Release and Settlement Agreement, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

11. Ordinances:

ITEM U: Second Reading of Ordinance C-858 Setting the Positions, Salaries, and Compensation for Employees of the City for 2015

Second reading of Ordinance C-858 setting the positions, salaries, and compensation for employees of the city for 2015.

No action taken, moved to Third Reading.

12. Resolutions:

ITEM V: Resolution 2015-007 to proclaim August 2015 as Water Conservation Awareness Month

A proclamation by City Council of the City of Airway Heights setting August 2015 as Water Conservation Awareness month.

Motion by Councilmember Lawrence to approve Resolution 2015-007 to proclaim August 2015 as Water Conservation Awareness Month, seconded by Councilmember Dashiell. Motion passed unanimously, 6-0.

13. **Citizen Comments:** None

14. **Staff Reports:**

Albert Tripp: Reiterated Resolution 2015-018 and stated that at the Study Session on August 10th, there will be more requests to council asking that Mayor Rushing be further removed from other Boards and Commissions that he currently represents the City in. Albert also asked Mayor Rushing directly whether or not the comment about President Barack & Michelle Obama was made on any City equipment and Mayor Rushing responded that it was not.

15. **Workshop:** None

16. **Executive Session:** None

17. **Adjournment by Mayor Rushing at 6:17PM**

APPROVED:



Patrick D. Rushing, Mayor
KEON REED

ATTEST:



Amy Wiedrich, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

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Those requiring special accommodation please contact the Chair for assistance.