City of Airway Heights

Minutes for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA

Monday, July 6, 2015

Legislative Session: 5:30 PM

1. **Invocation was given by Pastor Jacob Powers**
2. **Pledge of Allegiance was led by Kevin Wallace**
3. **Call to Order by Mayor Patrick Rushing at 5:34 PM**
4. **Roll Call:**

Mayor Patrick Rushing	P
Deputy Mayor Kevin Richey	P
Steven Lawrence	P
Jack Collins	P
Tanya Dashiell	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Fire Chief Mitch Metzger, Police Chief Lee Bennett, Parks, Recreation & Community Services Director J. C Kennedy, Public Works Director Ross Dunfee, Clerk-Treasurer Amy Wiedrich, Executive Assistant Daneka Keith, Water Lead Lance Peterson

5. **Agenda Approval:** Mr. Tripp asked to add another presentation regarding Water Use Advisory. **Motion by Councilmember Lawrence to approve the agenda with the addition, seconded by Deputy Mayor Richey. Motion passed unanimously, 7-0.**

6. **Announcements/Presentations:** Public Works Director and Water Lead Lance Peterson gave a presentation on the stage 1 and stage 2 water advisory that they recommend for the residents to conserve water use with the drought conditions.

   Executive Director Kevin Wallace and Associate Transportation Planner Amanda Mansfield from Spokane Regional Transportation Council gave a presentation regarding Plan Review and Certification Process.

7. **Council Reports:** Councilmember Dashiell reported that she will not be attending study session next week with a work conflict and will be on vacation for the following city council meeting on July 20th. She further reported that the Spokane Tribe had elections and have some new tribal council members.

Mayor Rushing reported that he, Councilmember Malet and Councilmember Inman attended the AWC conference in Wenatchee the end of June. He reported that the state approved $2.2 million for FAFB Community Empowerment Project. The legislature also eliminated the PW Trust Fund. He further reported that he will be meeting with the Spokane Tribe and Warner Gaming on July 23, 2015.

Councilmember Inman reported that he enjoyed the conference and particularly a workshop regarding LED lighting funding opportunity.

8. Public Hearings: None

9. Consent Agenda:

ITEM A: Approval of Minutes

Requesting approval of City Council meeting minutes for June 15, 2015.

Requesting approval of City Council study session meeting minutes for June 22, 2015.

ITEM B: Summary Report, Treasurer's Report and Bank Reconciliation for January 2015

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for January 2015. Bank account Cash and Investments and Fund Balance totals are: $14,617,136.31

ITEM C: Warrant Register for May 2015

The Warrant Register for May 2015 consists of Claims vouchers 37412 through 37559 totaling $1,487,191.78 Payroll vouchers 23881 through 23893 and Electronic Payroll Transfer notices E907772 through E907873 totaling $338,255.63 for a total of $1,825,447.41.

ITEM D: Investment Report for March 2015

Acknowledge receipt of the Investment Report for March 2015 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.

Ending investment balances at March 2015 are:

LGIP #20	$10,723,998.30
LGIP #23	140,637.19
Certificate of Deposit – INB #478	108,059.31
Certificate of Deposit – WA Trust Bank	229,967.47
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB – US Bank Safekeeping	494,796.00
FHLB-US Bank Safekeeping	501,534.50
FFCB-US Bank Safekeeping	997,900.00
Total	**$14,191,417.77**

Motion by Councilmember Lawrence to approve the Consent Agenda, seconded by Deputy Mayor Richey. Motion approved unanimously, 7-0.

10. Action Items:

ITEM E: **Governmental Building Ad Hoc Committee Direction**
Sponsor: **Councilmember Malet**
Authorization of Governmental Building Ad Hoc Committee to focus efforts on recreation elements and begin public outreach efforts.

Motion by Deputy Mayor Richey to authorize the governmental building ad hoc committee to focus efforts on recreation and public outreach efforts, seconded by Councilmember Dashiell. Motion approved unanimously, 7-0.

ITEM F: **Amendment to Public Works Director Job Description**
Sponsor: **Councilmember Inman**
Authorization to amend the Public Works Director job description that provides for changes in duties and update to responsibilities.

Motion by Deputy Mayor Richey to approve the amendment to PW Director job description, seconded by Councilmember Lawrence. Motion approved unanimously, 7-0.

ITEM G: **Authorization of Public Safety Ad Hoc Committee**
Sponsor: **Councilmember Dashiell**
Authorization for Public Safety Ad Hoc Committee to meet with Fire District 10 to review and discuss options for cooperative fire services and make recommendation to council.

Motion by Deputy Mayor Richey to authorize the public safety ad hoc committee to meet with Fire District 10, seconded by Councilmember Lawrence. Motion approved unanimously, 7-0.

ITEM H: **Mobile Data Computer (MDC) Purchase**
Sponsor: **Councilmember Dashiell**
Requesting Council approval in purchasing three (3) Mobile Data Computers for Police Department.

Motion by Councilmember Lawrence to approve the purchase of 2 MDC's, seconded by Councilmember Dashiell. Motion approved unanimously, 7-0.

ITEM I: **Annual Inspection Policy**
Sponsor: **Councilmember Dashiell**

Requesting council approval for SOG 6.3 Inspection Frequency for Fire Department.

Motion by Deputy Mayor Richey to approve the inspection frequency policy for fire department, seconded by Councilmember Dashiell. Motion approved unanimously, 7-0.

ITEM J: **Amendment of 2015-2016 Strategic Goals**
Sponsor: **Councilmember Collins**
Approval of an amendment to community strategic goals for 2015-2016.

Motion by Deputy Mayor Richey to amend the 2015-2016 strategic goals, seconded by Councilmember Collins. Motion approved unanimously, 7-0.

11. Ordinances:

ITEM K: **First Reading Salary Ordinance C-858**

Sponsor: **Deputy Mayor Richey**

First reading of Ordinance C-858 setting the positions, salaries, and compensation for employees of the city for 2015.

Clerk-Treasurer read the title of Ordinance C-858. Second reading will be July 20, 2015.

12. Resolutions:

ITEM L: **Resolution 2015-017 Regional Solid Waste Comprehensive Plan**
Sponsor: **Councilmember Inman**
Adoption of Resolution 2015-017 a resolution adopting the Spokane County Regional Solid Waste Comprehensive plan.

Motion by Deputy Mayor Richey to adopt Resolution 2015-017, seconded by Councilmember Dashiell. Motion approved unanimously, 7-0.

13. Citizen Comments: None

14. Staff Reports: Mr. Tripp reminded council that there will be individual photos taken by Ms. Keith immediately following the meeting. He has discussed with Councilmember Malet whether WSDOT is taking any of the gas tax from city to pay for Hwy 2 maintenance. Ms. Wiedrich is doing more research. He received one complaint regarding the fireworks over the 4th of July weekend.

Mr. Schwartz – No report

Chief Bennett – No report

Chief Metzger – 7 volunteers were on staff for the 4th of July. FD received 9 fire calls in 2 hours, between 9p and 11p. They also received 2 aid calls prior and 3 aid calls after. We received mutual aid from Fire District 10, Fire District 3 and FAFB. Thank you to P&R staff and PW staff getting the streets cleaned up. The city still needs to educate and enforce, when needed, on our city ordinance. Councilmember Inman had concerns about a street party. Mr. Kennedy suggested we strengthen the ordinance. Councilmember Richey commented about difficulty in enforcement and cost.

Ms. Wiedrich – No report

Mr. Kennedy – No report

Ms. Keith – No report

15. **Workshop:** None
16. **Executive Session:** None
17. **Adjournment:** at 6:56 PM

APPROVED:

Patrick D. Rushing, Mayor
KEVIN RICHEY

ATTEST:

Amy Wiedrich, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement
This institution is an equal opportunity provider and employer.
If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form found online at http://www.ascr.usda.ggov/copmplaint-filing-cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S. W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or e-mail at program.intake@usda.gov.