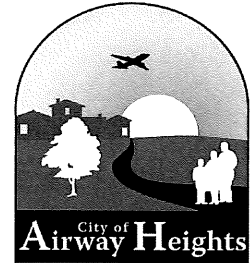


**City of Airway Heights**  
**Agenda for the City Council Meeting**

Council Chambers, 13120 W. 13<sup>th</sup> Avenue  
Airway Heights, WA



*Tuesday, February 20, 2018*

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order: at 5:32PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Veronica Messing	P
Sonny Weathers	P
Larry Bowman	A
Deputy Mayor Doyle Inman	P
Dave Malet	A

Staff Present: City Manager Albert Trip,, City Attorney Stan Schwartz, Public Works Director Kevin Anderson, Clerk Treasurer Amy Gravelle, Accounting/Records Clerk Addam Janke

**Motion by Councilmember Lawrence to approve the absence of Councilmembers Bowman and Malet, seconded by Councilmember Inman. Motion passed unanimously, 5-0.**

4. **Agenda Approval:**

**Motion by Councilmember Lawrence to approve the agenda, seconded by Deputy Mayor Inman. Motion passed unanimously, 5-0.**

**5. Announcements/Presentations:**

**Presentation of Service Award**

Presentation of Service Award to Sandra Reiber for serving on the Housing and Community Development Citizen Advisory Committee

**Presentation by the West Plains Chamber of Commerce**

Introduction of Toby Broemmeling, Executive Director of the West Plains Chamber of Commerce to Council

**6. Public Hearings: None**

**7. Consent Agenda:**

**ITEM A: Approval of Minutes**

Requesting the approval of City Council Minutes for February 5, 2018.

**ITEM B: Approval of Minutes**

Requesting the approval of City Council Study Session Minutes for February 12, 2018.

**ITEM C: Purchase Approval Register**

Requesting approval of the Purchase Approval Register in the amount of \$64,495.56 to Century West Engineering for engineering services and \$7,573.00 to Witherspoon Kelley for legal services for a total of \$72,068.56.

**ITEM D: Investment Report for November 2017**

Investment Report for the month of November 2017 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at November 2017 are:

LGIP #20	\$22,980,890.37
LGIP #23	142,684.95
Certificate of Deposit – INB 478	108,869.97
Certificate of Deposit – INB 571	53,624.19
Certificate of Deposit – WA Trust Bank	231,006.56
US Bank Safekeeping 3135GOTM5	497,350.00
US Bank Safekeeping 3134G74S7	497,097.00
US Bank Safekeeping 76116FAD9	998,403.45

**Those requiring special accommodation please contact the Chair for assistance.**

US Bank Safekeeping 3133ECA87	499,300.00
US Bank Safekeeping 3130A8QD8	1,001,167.00
US Bank Safekeeping 3133EGC29	500,582.50
US Bank Safekeeping 3133EFC54	<u>990,600.00</u>
<b>Total</b>	<b>\$28,501,575.99</b>

**ITEM E: Warrant Register for December 2017**

The Warrant Register for December 2017 consists of Claims vouchers 42670 through 42955 totaling \$2,795,406.94, Payroll vouchers 24562 through 24583 and Electronic Payroll Transfer notices E912061 through E9912143 totaling \$322,624.47 for a total of \$3,118,031.41

**ITEM F: Warrant Register for January 2018**

The Warrant Register for January 2018 consists of Claims vouchers 42896 through 43038 totaling \$1,185,165.02, Payroll vouchers 24584 through 24604 and Electronic Payroll Transfer notices E912164 through E912280 totaling \$427,758.58 for a total of \$1,612,950.60

**ITEM G: Warrant Supplement of Check Numbers 2017-2018**

Warrant Supplement of Check Numbers 2017-2018

**ITEM H: Summary Report Treasurer’s Report and Bank Reconciliation**

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for November 2017.

Bank account Cash and Investments and Fund Balance total are:

November 2017	\$31,716.087.51
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**Motion by Deputy Mayor Inman to approve the Consent Agenda, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.**

**8. Action Items:**

**ITEM I: Agreement for Economic Development Services**

The City Council will consider an economic development service agreement with Greater Spokane Incorporated

**Motion by Councilmember Lawrence to approve the Agreement for Economic Development Services, seconded by Councilmember Weathers. Motion passed unanimously, 5-0.**

**ITEM J: Sponsorship of Kalispel Tribe of Indians Salish Conference**  
The City Council will consider a partnership opportunity with the Kalispel Tribe of Indians to celebrate tribal culture and language  
**Motion by Councilmember Weathers to approve the Sponsorship of Kalispel Tribe of Indians Salish Conference, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.**

**ITEM K: Public Works Property Purchase**  
Request approval of property purchase  
**Motion by Councilmember Lawrence to approve the Public Works Property Purchase, seconded by Councilmember Weathers. Motion passed unanimously, 5-0.**

**ITEM L: Task Order Authorization – Craig Road/Hwy 2 Geotechnical Investigation**  
Request approval of a Task Order to Century West for Geotechnical Exploration of a future improvement at the Craig Road/US-2 intersection  
**Motion by Councilmember Lawrence to approve the Task Order Authorization – Craig Road/Hwy 2 Geotechnical Investigation, seconded by Deputy Mayor Inman. Motion passed unanimously, 5-0.**

9. **Ordinances: None**
10. **Resolutions: None**
11. **Citizen Comments: None**
12. **Workshop: None**
13. **Executive Session: Mayor Kevin Richey requested to go into Executive Session regarding the consideration of property where public knowledge of the interest**

**Those requiring special accommodation please contact the Chair for assistance.**

could increase the price of the property for 7 minutes at 5:54PM. Executive Session ended at 6:14PM. No action was taken.

14. **Adjournment: at 6:15PM**

**APPROVED:**

  
\_\_\_\_\_  
Kevin Richey, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Amy Gravelle, Clerk-Treasurer

**Notice:** Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

**Non-Discrimination Statement**

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)

15. **RULES OF ORDER**

**CITIZENS COMMENTS**

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

**Those requiring special accommodation please contact the Chair for assistance.**

