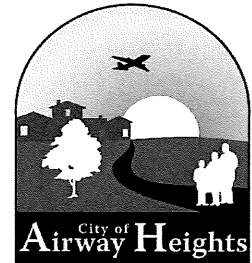


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, November 20, 2017

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order: at 5:32PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	A
Vacant Position	
Veronica Messing	A
Larry Bowman	P
Deputy Mayor Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director JC Kennedy, Development Services Director Derrick Braaten, Accounting/Records Clerk Addam Janke

Motion by Councilmember Bowman to approve the absence of Councilmembers Messing and Lawrence, seconded by Councilmember Inman. Motion passed unanimously, 4-0.

4. **Agenda Approval: Request made by Albert Tripp to add “2017 End of the Year Celebration” as Item E, and to move all following items down.
Motion by Councilmember Bowman to approve the agenda with the proposed changes, seconded by Councilmember Malet. Motion passed unanimously, 4-0.**

Those requiring special accommodation please contact the Chair for assistance.

5. Announcements/Presentations:

Annual Review of the Airway Heights Library

The Airway Heights Library is going to be giving an annual review presentation to Council

6. Public Hearings:

Public Hearing on the 2018 Final Budget

Public Hearing on the 2018 Final Budget

Public Hearing Opened at 5:45PM. There were no comments. Public Hearing Closed at 5:47PM.

7. Consent Agenda:

ITEM A: Approval of Minutes

Requesting the approval of City Council Minutes for November 6, 2017.

ITEM B: Approval of Minutes

Requesting the approval of City Council Study Session Minutes for November 13, 2017

ITEM C: Purchase Approval Register

Requesting approval of the Purchase Approval Register in the amount of \$95,081.87 to Century West Engineering and \$16,014.67 to Witherspoon Kelley for legal services for a total of \$111,096.54. **Motion by Councilmember Inman to approve the Consent Agenda, seconded by Councilmember Bowman. Motion passed unanimously, 4-0.**

8. Action Items:

ITEM D: Professional Service Agreement with Ballard King & Associates
Requesting City Council approval to enter into a professional services agreement with Ballard King & Associates to complete an operations study on the Recreation Center
Motion by Councilmember Inman to approve the Professional Services Agreement with Ballard King & Associates, seconded by Councilmember Bowman. Motion passed unanimously, 4-0.

ITEM E: 2017 End of the Year Celebration
The Strategic Planning Team has been meeting with Albert Tripp about changing the format of the End of the Year Celebration where we hand out Employee Recognition Awards and celebrate the accomplishments of the year
Motion by Councilmember Inman to approve the 2017 End of the Year Celebration, seconded by Councilmember Bowman. Motion passed unanimously, 4-0.

9. Ordinances:


ITEM F: Second Reading of Ordinance C-896 Setting the Regular Property Tax Levy, Bond Levy for 2018, and EMS Levy for 2018
Council Sponsor: Councilmember Monteleone
Second reading of Ordinance C-896 establishing the regular property tax levy, bond levy, and EMS levy
Motion by Councilmember Inman to approve the Second Reading of Ordinance C-896 Setting the Regular Property Tax Levy, Bond Levy for 2018, and EMS Levy for 2018, seconded by Councilmember Bowman. Motion passed unanimously, 4-0.

- ITEM G: Proposed Zoning Map Amendments, Ordinance C-897**
Proposed amendments to the City's Zoning and Comp. Plan Land-Use Designation Maps
No action was taken.
- ITEM H: First Reading of Ordinance C-898 Setting the Positions, Salaries, and Compensation for Employees of the City for 2018, also adding new positions of one Court Clerk, one Associate Planner, One Code Technician, and two patrol officers. Reducing the maintenance workers from 4 to 3 and eliminating the Public Works Technical Lead Position**
First Reading of Ordinance C-898 Setting the Positions, Salaries, and Compensation for Employees of the City for 2018, also adding new positions of one Court Clerk, one Associate Planner, One Code Technician, and two patrol officers. Reducing the maintenance workers from 4 to 3 and eliminating the Public Works Technical Lead Position
Item moved forward to the November 27, 2017 Study Session.
- ITEM I: First Reading of Ordinance C-899 Adopting the Budget for 2018**
First reading of Ordinance C-899 adopting the budget for the fiscal year ending December 31, 2018
Item moved forward to the November 27, 2017 Study Session.
- ITEM J: First Reading of Ordinance C-900 amending the budgets of various funds for 2017**
First Reading of Ordinance C-900 amending the budgets of the Current Expense Fund, Street, Fire Reserve, Landfill Closure, Admissions Tax, Capital Projects Fund, Water-Sewer Fund, Water-Sewer Debt Service Fund, and Utility Deposit Fund
Item moved forward to the November 27, 2017 Study Session.

Those requiring special accommodation please contact the Chair for assistance.

10. **Resolutions: None**
11. **Workshop: None**
12. **Executive Session: None**
13. **Adjournment: at 6:18PM**

APPROVED:


Kevin Richey, Mayor

ATTEST:


Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

14. **RULES OF ORDER**

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.

