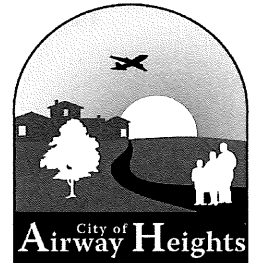


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, August 21, 2017

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order: at 5:32PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Aspen Monteleone	P
Vacation Position	
Larry Bowman	A
Deputy Mayor Doyle Inman	P
Dave Malet	P

Staff Present: Acting City Manager Lee Bennett, City Attorney Stan Schwartz, Public Works Director Kevin Anderson, Fire Chief Mitch Metzger, Clerk Treasurer Amy Gravelle, Court Administrator & Probation Program Administrator Bree Breza, Accounting/Records Clerk Addam Janke

Motion by Councilmember Monteleone to approve the absence of Councilmember Bowman, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.

4. **Agenda Approval:**
Motion by Councilmember Monteleone to approve the agenda, seconded by Deputy Mayor Inman. Motion passed unanimously, 5-0.
5. **Announcements/Presentations: None**
6. **Public Hearings: None**
7. **Consent Agenda:**

Those requiring special accommodation please contact the Chair for assistance.

- ITEM A: Approval of Minutes**
Requesting the approval of City Council Minutes for July 17, 2017
- ITEM B: Approval of Minutes**
Requesting the approval of City Council Study Session Minutes for July 24, 2017
- ITEM C: Approval of Minutes**
Requesting the approval of City Council Study Session Minutes for July 31, 2017
- ITEM D: Approval of Minutes**
Requesting the approval of City Council Minutes for August 7, 2017
- ITEM E: Purchase Approval Register**
Requesting approval of the Purchase Approval Register in the amount of \$57,187.71 to Century West Engineering for engineering services.
- ITEM F: Warrant Register for July 2017**
The Warrant Register for July 2017 consists of Claims vouchers 41889 through 42049 totaling \$494,061.06, Payroll vouchers 24453 through 24482 and Electronic Payroll Transfer notices E911488 through E911598 totaling \$462,130.14 for a total of \$956,191.20
Motion by Councilmember Monteleone to approve the Consent Agenda, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.

8. Action Items:

- ITEM G: Discussion about the Currently Open Council Position**
Discussion about the Currently Open Council Position
Council has decided to open Council Position #4 up for applications, and have the position open for 2 weeks.
- ITEM H: Administrative Budget Changes – “BT 2017-001”**
Transfer of expenditures with the Current expense fund, total of \$31,460.00 reported on the attached “BT2017-001” form

Those requiring special accommodation please contact the Chair for assistance.

Motion by Councilmember Monteleone to approve the Administrative Budget Changes – “BT 2017-001”, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.

ITEM I: Requesting a Temp Hire and Full-Time Position for 2018 if Approved by City Manager and City Council

Requesting a temp hire or a person by contract and allowing for a new position in 2018 if approved by City Manager and the 2018 budget

Motion by Councilmember Monteleone to approve Requesting a Temp Hire and Full-Time Position for 2018 if Approved by City Manager and City Council, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.

ITEM J: Authorization to use REET Funds and Park Reserve Funds for Recreation Complex Project

Council Sponsor: Mayor Richey

Staff is requesting City Council authorization to utilize REET Funds not to exceed \$1 Million and available Park Reserve Funds for the Recreation Complex Project

Motion by Councilmember Monteleone to approve the Authorization to use REET Funds and Park Reserve Funds for Recreation Complex Project, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.

ITEM K: Fire Engine Acquisition

Airway Heights Fire Department seeks council approval to purchase a Fire Engine with supplemental lighting and emergency equipment. National Joint Powers Alliance will be utilized for the vehicle purchase.

Evaluation by staff has concluded that the best purchase at this time will be a Rosenbauer 4511 Chassis, Darley 1500 GPM Pump, Cummins 9.0 liter 450 HP engine and Allison EVS 3000 automatic transmission

Motion by Councilmember Monteleone to approve the Fire Engine Acquisition, seconded by Councilmember Malet. Motion passed unanimously, 5-0.

ITEM L: Consultant Contract Approval for FEMA Roadway Repair Projects

Request approval of Century West Work Order 2017-06 for FEMA Related Roadway Repairs assistance

Motion by Consultant Contract Approval for FEMA Roadway Repair Projects, seconded by Councilmember Lawrence. Motion passed unanimously, 5-0.

9. **Ordinances: None**
10. **Resolutions: None**
11. **Workshop: None**
12. **Executive Session: None**
13. **Adjournment: at 6:13PM**

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Those requiring special accommodation please contact the Chair for assistance.

14. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

