City of Airway Heights

Minutes for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA

Monday, May 4, 2015

Legislative Session: 5:30 PM

1. **Invocation was given by Chaplain Dale Jenkins**
2. **Pledge of Allegiance was led by Mayor Patrick Rushing**
3. **Call to Order by Mayor Patrick Rushing at 5:34 PM**
4. **Roll Call:**

Mayor Patrick Rushing	P
Deputy Mayor Kevin Richey	P
Steven Lawrence	P
Jack Collins	A
Tanya Dashiell	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Police Chief Lee Bennett, Parks, Recreation & Community Services Director J. C Kennedy, Executive Assistant Daneka Keith, Clerk-Treasurer Amy Wiedrich, Accounting Records Clerk Addam Janke, Interim PW Director Ross Dunfee.

Motion by Councilmember Dashiell to excuse Councilmember Collins, seconded by Deputy Mayor Richey. Motion passed unanimously, 6-0.

5. **Agenda Approval:** Mayor Rushing requested one item be added to the agenda, Item K: Resolution 2015-015. **Motion to approve the agenda with the addition of Item K by Councilmember Lawrence, seconded by Deputy Mayor Richey. Motion passed unanimously, 6-0.**

6. **Announcements/Presentations:** None

7. **Council Reports: None**

8. **Public Hearings: None**

9. **Consent Agenda:**

ITEM A: **Approval of Minutes**
Requesting approval of City Council meeting minutes for April 20th, 2015.

ITEM B: **Summary Report Treasurer's Report and Bank Reconciliation**
Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for November 2014.

Bank account Cash and Investments and Fund Balance total are:
November 2014 $14,669,413.94

ITEM C: **Warrant Register for February 2015**
The Warrant Register for February 2015 consists of Claims vouchers 36900 through 37019 totaling $323,282.84. Payroll vouchers 23828 through 23838 and Electronic Payroll Transfer notices E907440 through E907537 totaling $349,234.16 for a total of $672,517.00.

ITEM D: **Warrant Register for March 2015**
The Warrant Register for March 2015 consists of Claims vouchers 37020 through 37216 totaling $322,067.58. Payroll vouchers 23839 through 23868 and Electronic Payroll Transfer notices E907538 through E907670 totaling $428,223.66 for a total of $750,291.24.

Motion by Councilmember Dashiell to approve the consent agenda, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

10. Action Items:

ITEM E: **Purchase New Monument Signs for Sunset Park**
Sponsor: **Councilmember Inman & Malet**
Request Council to purchase new monuments signs for Sunset Park.

Motion by Councilmember Dashiell to approve purchase of new monument signs for Sunset Park, seconded by Councilmember Inman. Motion passed unanimously, 6-0.

ITEM F: **Audio/Visual (Phase 1) Project Change Order**
Sponsor: **Councilmember Malet**
Staff requests Council approval of Audio/Visual project change order.

Motion by Deputy Mayor Richey to approve audio/visual change order, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

ITEM G: **Audio/Visual (Phase 1) Project Acceptance**
Sponsor: **Councilmember Malet**
This request includes the recent re-design, reconstruction and implementation of the audio visual system in city council chambers and

courtroom. City staff recommends that Council accept the project as complete.

Motion by Deputy Mayor Richey to accept audio/visual phase I project as complete, seconded by Councilmember Lawrence. Motion passed unanimously, 6-0.

11. Ordinances:

ITEM H: First Reading of Ordinance C-852
Co-Sponsors: Councilman Collins & Councilman Richey
1st Read Ordinance C-852 Amending Airway Heights Municipal Code Chapter 3.40 Admissions Tax and providing for other matters properly related thereto.

Clerk-Treasurer read the title of Ordinance C-852. Second reading scheduled for May 18, 2015.

12. Resolutions:

ITEM I: Resolution 2015-010 Surplus Equipment
Sponsor: Councilmember Inman
The Finance Department is requesting Council approval to surplus (1) Allworks Model No. 6x, (6) Allworks Model 9224 IP Phones, (3) phone Power Cords, and (5) Phone Stands.

Motion by Councilmember Dashiell to approve Resolution 2015-010, seconded by Deputy Mayor Richey. Motion passed unanimously, 6-0.

ITEM J: Resolution 2015-012 Concerning Officer Steve Makar's Retirement
Sponsor: Councilmember Dashiell
A resolution awarding Officer Steve Makar's Duty Weapon upon his retirement.

Motion by Councilmember Dashiell to approve Resolution 2015-012, seconded by Deputy Mayor Richey. Motion passed unanimously, 6-0.

ITEM K: Resolution 2015-015 Anne Holloway Day
Sponsor: Mayor Rushing
A resolution proclaiming Saturday, May 16, 2015 as Anne Holloway Day in the City of Airway Heights.

Motion by Deputy Mayor Richey to approve Resolution 2015-015, seconded by Councilmember Dashiell. Motion passed unanimously, 6-0.

13. **Citizen Comments:** None

14. **Staff Reports:**

Mr. Tripp introduced Russ Dunfee as new interim PW Director. Mr. Dunfee spoke about his background and experience prior to accepting interim position in Airway Heights.

Stanley Schwartz – No report

Chief Bennett – No report

Mr. Kennedy reported the spring clean-up was a success this past Saturday with over 32 tons of waste disposed of by residents.

Ms. Wiedrich – No report

Ms. Keith – No report

Mr. Janke – No report

Councilmember Lawrence expressed condolences on behalf of the city to John Holloway and his family.

15. **Workshop:** None

16. **Executive Session was called in accordance with RCW 42.30.110(1) by Mr. Schwartz at 6:00 PM for 10 minutes to discuss potential litigation and to return at 6:10 PM. At 6:10 PM the executive session was extended for 15 minutes to return at 6:25 PM. Executive Session returned at 6:21 PM and no action was taken.**

    (i) **Litigation that has been specifically threatened to which the agenda, the governing body, or a member acting in an official capacity is, or is likely to become, a party.**

17. **Adjournment: at 6:25 PM**

APPROVED:

Patrick D. Rushing

Patrick D. Rushing, Mayor

ATTEST:

Amy Wiedrich

Amy Wiedrich, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form found online at http://www.ascr.usda.ggov/copmplaint-filing-cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S. W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or e-mail at program.intake@usda.gov.