

City of Airway Heights

Minutes for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, April 6, 2015

Legislative Session: 5:30 PM

1. **Invocation was given by Mayor Patrick Rushing**
2. **Pledge of Allegiance was led by Addam Janke**
3. **Call to Order by Mayor Patrick Rushing at 5:40 PM**
4. **Roll Call:**

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|---------------------------|---|
| Mayor Patrick Rushing | P |
| Deputy Mayor Kevin Richey | P |
| Steven Lawrence | A |
| Jack Collins | P |
| Tanya Dashiell | A |
| Doyle Inman | A |
| Dave Malet | P |

Staff Present: City Manager Albert Tripp, City Attorney Erik Kukuk, Parks, Recreation & Community Services Director J. C Kennedy, Accounting Records Clerk Addam Janke, Accounting Specialist Shelly Wood, Executive Assistant Daneka Keith, Clerk-Treasurer Amy Wiedrich.

Motion by Councilmember Collins to excuse Councilmember Lawrence, Councilmember Dashiell and Councilmember Inman, seconded by Deputy Mayor Richey. Motion passed unanimously, 4-0.

5. **Agenda Approval:** Mayor Rushing requested one presentation be added to the agenda. **Motion to approve the agenda with the addition by Deputy Mayor Richey, seconded by Councilmember Collins. Motion passed unanimously, 4-0.**

6. **Announcements/Presentations:**

Mayor Rushing presented the National League of Cities "Let's Move" award to Parks, Recreation and Community Services Director, J.C. Kennedy.

Spokane County Library District, Airway Heights Branch Manager, Stacy Hartkorn presented an update on the activities in the Airway Heights library.

7. **Council Reports: None**

8. **Public Hearings: None**

9. **Consent Agenda:**

ITEM A: Approval of Minutes

Requesting approval of City Council meeting minutes for March 16, 2015.

Requesting approval of City Council study session meeting minutes for March 23, 2015.

ITEM B: Purchase Approval Register for April 6, 2015

Requesting approval for the Purchase Approval Register in the amount of \$11,020.80 and \$1,077.50 to TD&H Engineering for engineering services, \$6,176.27 to Century West Engineering for engineering services and \$8,458.80 to Shamrock Paving, Inc. for pay estimate #2 Hayford Road Overlay and \$22,348.30 to Witherspoon Kelley for legal services for a total of \$49,081.67

ITEM C: Warrant Register for December 2014

The Warrant Register for December 2014 consists of Claims vouchers 36533 through 36838 totaling \$1,011,510.83 Payroll vouchers 23787 through 23816 and Electronic Payroll Transfer notices E907217 through E907341 totaling \$372,673.17 for a total of \$1,384,184.00

ITEM D: Warrant Register for January 2015

The Warrant Register for January 2015 consists of Claims vouchers 36765 through 36899 totaling \$498,122.19 Payroll vouchers 23817 through 23827 and Electronic Payroll Transfer notices E907342 through E907439 totaling \$348,196.61 for a total of \$846,318.80

Motion by Deputy Mayor Richey to approve the Consent Agenda, seconded by Councilmember Collins. Motion passed unanimously, 4-0.

10. **Action Items:**

ITEM E: Amendment of Assistant Clerk-Treasurer Job Description

Authorization to amend the Assistant Clerk-Treasurer job description.

Motion by Deputy Mayor Richey to approve the amendment of assistant Clerk-Treasurer job description, seconded by Councilmember Collins. Motion passed unanimously, 4-0.

ITEM F: LTAC Funding Recommendation

LTAC request to provide funding for marketing the 2015 Airway Heights Festival & Car Show in the amount of \$13,250.

Motion by Deputy Mayor Richey to approve LTAC funding recommendation, seconded by Councilmember Collins. Motion passed unanimously, 4-0.

11. Ordinances:

ITEM G: Second Reading Ordinance C-853 Amending AHMC 2.16.060 Park Advisory Board Duties

Second reading of Ordinance C-853 Amendment of Airway Heights Municipal Code Chapter 2.16.060, Duties of Advisory Park Board.

Motion by Deputy Mayor Richey to approve Ordinance C-853, seconded by Councilmember Collins. Motion passed unanimously, 4-0.

ITEM H: Second Reading of Ordinance C-855 Amending AHMC 2.20.050 Planning Commission Duties & Responsibilities

Second reading of Ordinance C-855 amending sections of Airway Heights Municipal Code Chapter 2.20.050, Duties and Responsibilities of Planning Commission.

Motion by Deputy Mayor Richey to approve Ordinance C-853, seconded by Councilmember Collins. Motion passed unanimously, 4-0.

12. Resolutions:

ITEM I: Resolution 2015-008 Kids to Parks Day

Resolution 2015-008 Proclaiming Saturday May 17, 2014 as Kids to Parks Day.

Motion by Deputy Mayor Richey to approve Resolution 2015-008, seconded by Councilmember Collins. Motion passed unanimously, 4-0.

ITEM J: Resolution 2015-009 Money Smart Week

Resolution 2015-009 Proclaiming April 20-24, 2015 Money Smart Week.

Motion by Deputy Mayor Richey to approve Resolution 2015-009, seconded by Councilmember Collins. Motion passed unanimously, 4-0.

13. Citizen Comments: None

14. Staff Reports:

Mr. Tripp reported the city has been very successful with our legislative agenda. We had two appropriations requests and both were funded. The House released their preliminary capital budget and funded the APZ project at \$1.5M and the DOC Reclaimed Water project at \$709K. The Senate will be releasing their preliminary capital budget this week. The House and Senate will then begin the process of closing the gaps. Mr. Tripp asked for Council input to prioritize and possibly re-allocate funds from DOC project to APZ

project as this is a time sensitive opportunity. The city could then request the DOC project funding in the next session. The executive retreat is scheduled for Saturday, April 11 from 8A-5P at the Ramada Inn. The second ½ day will take place at regular study session on Monday, April 13 at 5:30 PM in council chambers. Lastly, three sessions for “Survey Says” presentations will be held at Sunset Elementary Library at 6 PM on April 9th, April 16th and April 23rd.

Mr. Kukuk – No report

Ms. Wiedrich – No report

Mr. Kennedy reported a public workshop with the Park Advisory Board will be held this Thursday, April 9 at 5:30 PM to discuss the Park Master Plan. The annual Easter egg hunt was well attended by over 500 children this past Saturday morning.

Ms. Keith reported the spring newsletter has been mailed out and contains transportation and SR2 revitalization surveys to be returned by April 17th.

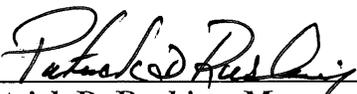
Ms. Wood – No report

Mr. Janke – No report

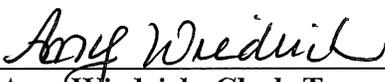
Mayor Rushing reported the GSI “Let Freedom Ring” breakfast will be held Friday, April 10 at 7AM at the Red Lion at the Park. With the city membership 5-6 guests will be able to attend, councilmembers or staff. He also reported that he and the West Plains Chamber board would be touring the EMFCO plant at 8:30A tomorrow morning.

- 15. **Workshop:** None
- 16. **Executive Session:** None
- 17. **Adjournment:** at 6:45 PM

APPROVED:


Patrick D. Rushing, Mayor

ATTEST:


Amy Wiedrich, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form found online at <http://www.ascr.usda.gov/complaint-filing-cust.html> or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S. W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or e-mail at program.intake@usda.gov.