City of Airway Heights

Minutes for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA

Monday, March 16, 2015

Legislative Session: 5:30 PM

1. **Invocation was given by Chaplain Ron Davis, Airway Heights PD**
2. **Pledge of Allegiance was led by Susan Meyer**
3. **Call to Order by Mayor Patrick Rushing at 5:35 PM**
4. **Roll Call:**

Mayor Patrick Rushing	P
Deputy Mayor Kevin Richey	P
Steven Lawrence	P
Jack Collins	P
Tanya Dashiell	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Parks, Recreation & Community Services Director J. C Kennedy, Accounting Records Clerk Addam Janke, Parks & Recreation Community Services Supervisor Andy Gardner, Parks & Recreation Maintenance Coordinator Glenn Pike, Executive Assistant Daneka Keith, Clerk-Treasurer Amy Wiedrich.

5. **Agenda Approval: Mayor Rushing requested one presentation be added to the agenda. Motion to approve the agenda with the addition by Deputy Mayor Richey, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.**

6. **Announcements/Presentations:**

Dan Garcia from Northwest Thunderbirds Car Club presented the Airway Heights Parks & Recreation Department with an award for business of the year. A special thank you to the staff who keep the park grounds maintained for the car show at the festival.

STA Presentation, "Moving Forward" by Susan Meyer and Karl Otterstrom. STA provided a presentation and information to Council regarding the April 28, 2015 Spokane Transit Authority Proposition No. 1 which is a proposed tax increase in sales tax of 3/10 of 1% for public transportation in the region.

7. **Council Reports: None**

8. **Public Hearings: None**

9. **Consent Agenda:**

ITEM A: **Approval of Minutes**
Requesting approval of City Council meeting minutes for March 2, 2015.

ITEM B: **Investment Report for February 2015**
Acknowledge receipt of the Investment Report for February 2015 in accordance with Airway Heights Municipal Code §3.74.040, Committee – Monthly Report.
Ending investment balances at February 2015 are:

LGIP #20	$10,722,560.63
LGIP #23	140,618.34
Certificate of Deposit – INB #478	108,030.00
Certificate of Deposit – WA Trust Bank	229,967.47
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB – US Bank Safekeeping	494,796.00
FHLB-US Bank Safekeeping	501,534.50
FFCB-US Bank Safekeeping	997,900.00
Total	**$14,189,931.94**

ITEM C: **Summary Report Treasurer's Report and Bank Reconciliation for December 2014.**
Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for December 2014. Bank account Cash and Investments and Fund Balance totals are: $15,193,426.86.

Motion by Deputy Mayor Richey to approve the Consent Agenda, seconded by Councilmember Collins. Motion passed unanimously, 7-0.

10. **Action Items:**

ITEM D: **Bid Award for Parks Maintenance Department Vehicle**
Request award of the Parks Maintenance Truck award to Dishman Dodge in the amount of $25,347.

Motion by Councilmember Collins to approve the bid award for parks maintenance department vehicle, seconded by Deputy Mayor Richey. Motion passed unanimously, 7-0.

ITEM E: **Comprehensive Water Plan Update**

Authorize Century West Engineering to complete Comprehensive Water Plan update in the amount of $55,000 (not to exceed).

Motion by Councilmember Dashiell to authorize Century West to complete the Comprehensive Water Plan update, seconded by Deputy Mayor Richey. Motion passed unanimously, 7-0.

11. Ordinances:

ITEM F: **First Reading of Ordinance C-855 Amending AHMC 2.20.050 Planning Commission Duties & Responsibilities**
First reading of Ordinance C-855 amending sections of Airway Heights Municipal Code Chapter 2.20.050, Duties and Responsibilities of Planning Commission.

Title of ordinance read by Clerk-Treasurer. Second read schedule for April 6, 2015.

ITEM G: **Second Reading Ordinance C-853 Amending AHMC 2.16.060 Park Advisory Board Duties**
Second reading of Ordinance C-853 Amendment of Airway Heights Municipal Code Chapter 2.16.060, Duties of Advisory Park Board.

A copy of the ordinance was not included in the City Council packet. Motion by Deputy Mayor Richey to table the item to the next council meeting, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

12. Resolutions:

ITEM H: **Resolution 2015-006 LTAC Grant Funding Application**
A resolution of the City Council providing approval for the Parks and Recreation Department to submit a grant application to the Lodging Tax Advisory Committee for marketing and promotion of the 2015 Airway Heights Festival and annual Car Show.

Motion by Councilmember Lawrence to approve Resolution 2015-006 for LTAC grant funding application, seconded by Councilmember Dashiell. Motion passed unanimously, 7-0.

13. Citizen Comments:

Mr. Mark Schumacher, PO Box 651 Airway Heights, was present at meeting to address council. Mr. Schumacher expressed concern regarding the DOC facility located in the city and the lack of treatment being provided to inmates and their families prior to release. He also expressed concerns regarding the drug manufacturing and gang activity in the area because of the prison. He stated the facility was to be a minimum to medium

security prison when it was built but now houses over 200 maximum security inmates. He has made a number of public records request to the city and has been provided with information that is available to date. He further requested that the city forward his record request to DOC on his behalf. City Attorney, Stanley Schwartz, asked Mr. Schumacher to make his request directly to DOC and inform the city if there is anything further they can do to assist. Mr. Schumacher claimed that if the city did not forward his request to DOC that he will hold the city liable and file a lawsuit against the city as well as DOC.

14. Staff Reports:

Mr. Tripp reported that and he and Mayor Rushing would be traveling to Olympia on Wednesday to meet with legislators regarding state allocation of funds for relocation and property acquisition for the APZ.

Mr. Schwartz – No report

Ms. Wiedrich thanked council for the opportunity as new clerk-treasurer.

Mr. Kennedy reported Spokane County held an open house last week regarding the Parks & Recreation plan for the county and 25 residents were in attendance and encouraged the county to include the west plains, and 70 acre recreation area, in the county plan as a priority.

Ms. Keith – No report

Mr. Janke – No report

Mr. Gardner – No report

Mr. Pike – No report

15. Workshop: None

16. Executive Session was called in accordance with RCW 42.30.110(1) by Mr. Schwartz at 7:10 PM for 10 minutes to discuss performance of a public employee to return at 7:20 PM. At 7:22 PM the executive session was extended for 10 minutes to return at 7:32 PM. Executive Session returned at 7:33 PM and no action was taken.

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employee, or discharging and disciplining an employee, this action shall be taken in a meeting open to the public.

17. Adjournment: by Mayor Rushing at 7:34 PM

APPROVED:

Patrick D. Rushing, Mayor

ATTEST:

Amy Wiedrich, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.
If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form found online at http://www.ascr.usda.ggov/copmplaint-filing-cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S. W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or e-mail at program.intake@usda.gov.