

# City of Airway Heights

## Agenda for the City Council Meeting

Council Chambers, 13120 W. 13<sup>th</sup> Avenue  
Airway Heights, WA



*Monday, March 20, 2017*

Legislative Session: 5:30 PM

1. **Pledge of Allegiance:** was led by Mayor Richey
2. **Call to Order** by Mayor Richey at 5:32PM
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Aspen Monteleone	P
Deputy Mayor Dashiell	P
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director JC Kennedy, Development Services Director Derrick Braaten, Accounting/Records Clerk Addam Janke, Parks and Recreation Coordinator Glen Horton

4. **Agenda Approval:** Amy Gravelle asked Council to move Item M “First and only Reading of Ordinance C-893 Authorizing the sale, issuance, and delivery of Unlimited Tax General Obligation Bonds not to exceed \$3,200,000” to whenever Debbie Haskins & Brian Kistler from Kutak Rock arrives.  
Motion made by Councilmember Bowman to move Item M to when Kutak Rock arrives, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.
5. **Announcements/Presentations:** None
6. **Public Hearings:** None
7. **Consent Agenda:**

Those requiring special accommodation please contact the Chair for assistance.

- ITEM A: Approval of Minutes**  
Requesting the approval of City Council Minutes for February 21, 2017.
- ITEM B: Approval of Minutes**  
Requesting the approval of City Council Study Session Minutes for February 27, 2017.
- ITEM C: Approval of Minutes**  
Requesting the approval of City Council Study Session Minutes for March 13, 2017
- ITEM D: Purchase Approval Register**  
Requesting approval of the Purchase Approval Register in the amount of \$21,892.63 to Century West Engineering for engineering services, \$6,087.50 to Witherspoon Kelley for legal services, and \$23,607.12 to Shamrock Paving for the McFarlane Arterial Preservation Program for a total of \$51,587.25.
- ITEM E: Investment Report for December 2016**  
Investment Report for the month of December 2016 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.  
Ending investment balances at December 2016 are:
- |                                        |                        |
|----------------------------------------|------------------------|
| LGIP #20                               | \$20,786,368.57        |
| LGIP #23                               | 141,472.43             |
| Certificate of Deposit – INB 478       | 108,268.27             |
| Certificate of Deposit – INB 571       | 53,293.79              |
| Certificate of Deposit – WA Trust Bank | 231,006.56             |
| FNMA-US Bank Safekeeping               | 497,350.00             |
| FFLB-US Bank Safekeeping               | 497,097.00             |
| FFCB-US Bank Safekeeping               | 497,414.50             |
| FFCB-US Bank Safekeeping               | 499,300.00             |
| FHLB-US Bank Safekeeping               | 1,001,167.00           |
| FFCB-US Bank Safekeeping               | <u>500,582.50</u>      |
| <b>Total</b>                           | <b>\$24,813,320.62</b> |
- ITEM F: Warrant Register for February 2017**  
The Warrant Register for February 2017 consists of Claims vouchers 41096 through 41294 totaling \$898,344.05, Payroll vouchers 24353 through 24371 and Electronic Payroll Transfer notices E910867 through E910975 totaling \$432,670.93 for a total of \$1,331,014.98.

**ITEM G: Summary Report Treasurer's Report and Bank Reconciliation**  
Acknowledge receipt of the Summary Report of City of Airway Heights  
Treasurer's Report and Bank Reconciliation for December 2016.

Bank account Cash and Investments and Fund Balance total are:  
December 2016 \$27,392,918.89

**Motion by Deputy Mayor Dashiell to approve the consent agenda,  
seconded by Councilmember Monteleone. Motion passed  
unanimously, 7-0.**

**8. Action Items:**

**ITEM H: Youth Advisory Commission Appointments**

**Council Sponsor: Mayor Richey**

Glen Horton is requesting City Council Consideration for appointment of  
Miss Elise Martin & Mr. Elijah Martin to the Airway Heights Youth  
Advisory Commission

**Motion by Deputy Mayor Dashiell to approve the Youth Advisory  
Commission Appointments, seconded by Councilmember Lawrence.  
Motion passed unanimously, 7-0.**

**ITEM M: First and only Reading of Ordinance C-893 Authorizing the sale,  
issuance, and delivery of Unlimited Tax General Obligation Bonds not  
to exceed \$3,200,000**

First and only Reading of Ordinance C-893 Authorizing the sale, issuance,  
and delivery of the Unlimited Tax General Obligation Bonds not to exceed  
\$3,200,000 to provide funds for the construction of an aquatic and fitness  
center

**Motion by Deputy Mayor Dashiell to approve the First and only  
Reading of Ordinance C-893 Authorizing the sale, issuance, and  
delivery of Unlimited Tax General Obligation Bonds not to exceed**

**\$3,200,000, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.**

**Council then adjourned for a 10 (ten) minute recess at 5:40PM to sign the approved documents. Council resumed session at 6:01PM**

**ITEM I: Request to increase City Match for CERB Sub-Area Plan Grant  
Council Sponsor: Kevin Richey**

Request to increase City match from current \$16,667 to \$19,752, an increase of \$3,085.

**Motion by Councilmember Bowman to approve the Request to increase City Match for CERB Sub-Area Plan Grant, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0.**

**ITEM J: Avista/Relight Washington Program TIB Agreement**

**Council Sponsor: Councilmember Lawrence**

Seek authorization to execute agreement with the State Transportation Improvement Board to obtain a grant for converting standard streetlights to LED

**Motion by Deputy Mayor Dashiell to approve the Avista/Relight Washington Program TIB Agreement, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.**

**ITEM K: Sanitary Sewer Collection System Hydraulic Modeling**

**Council Sponsor: Councilmember Malet**

Seek authorization for a task order for the hydraulic analysis of the City's gravity sewer collection system

**Motion by Councilmember Lawrence to approve the Sanitary Sewer Collection System Hydraulic Modeling, seconded by Councilmember Malet. Motion passed unanimously, 7-0.**

**ITEM L: Complete Streets Curb Ramp Improvements Project**

Update on Complete Streets Curb Ramp project and plan for seeking future design consultant authorization

**Motion by Deputy Mayor Dashiell to approve the Complete Streets Curb Ramp Improvements Project, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0.**

9. **Ordinances: Moved before Item I**

10. **Resolutions:**

**ITEM N: Resolution 2017-007, Arbor Day Recognition**

**Council Sponsor: Councilmember Monteleone**

Approval of Resolution 2017-07. A Resolution of the City Council proclaiming Friday April 28, 2017 as Arbor Day for the City of Airway Heights and Providing for other matters properly relating thereto.

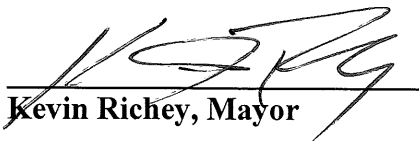
**Motion by Deputy Mayor Dashiell to approve Resolution 2017-007, Arbor Day Recognition, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0.**

11. **Workshop: None**

12. **Executive Session: None**

13. **Adjournment: at 6:10PM**

**APPROVED:**

  
Kevin Richey, Mayor

**ATTEST:**

  
Amy Gravelle, Clerk-Treasurer

**Notice:** Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

**Non-Discrimination Statement**

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)

## 14. RULES OF ORDER

### CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

**Those requiring special accommodation please contact the Chair for assistance.**