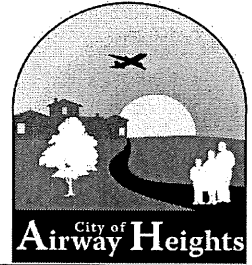


City of Airway Heights
Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, February 6, 2017

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order by Mayor Richey at 5:34PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	A
Aspen Monteleone	P
Deputy Mayor Dashiell	P
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Police Chief Lee Bennett, Clerk Treasurer Amy Gravelle, Accounting/Records Clerk Addam Janke

4. **Agenda Approval: Addition made by Albert Tripp to add "2016 Airway Heights Neighborhood Matters Project Review" as a presentation.**
Motion by Deputy Mayor Dashiell to approve the agenda with the proposed change, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.
5. **Announcements/Presentations:**

2016 Airway Heights Neighborhood Matters Project Review

Presentation by Heather Wallace from the Spokane Regional Health District to Council.

6. **Public Hearings: None**
7. **Consent Agenda:**

Those requiring special accommodation please contact the Chair for assistance.

- ITEM A: Approval of Minutes**
Requesting the approval of City Council Study Session Minutes for November 21, 2016
- ITEM B: Approval of Minutes**
Requesting the approval of City Council Minutes for November 28, 2016.
- ITEM C: Approval of Minutes**
Requesting the approval of City Council Study Session Minutes for January 17, 2017
- ITEM D: Approval of Minutes**
Requesting the approval of City Council Minutes for January 23, 2017.
- ITEM E: Purchase Approval Register**
Requesting approval of the Purchase Approval Register in the amount of \$33,876.51 to Century West Engineering and \$6,863.25 to Witherspoon Kelley for legal services for a total of \$40,739.76.
- ITEM F: Investment Report for October 2016**
Investment Report for the month of October 2016 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at October 2016 are:

LGIP #20	\$9,774,572.49
LGIP #23	141,357.20
Certificate of Deposit – INB 478	108,236.71
Certificate of Deposit – INB 571	53,195.68
Certificate of Deposit – WA Trust Bank	230,312.68
FNMA-US Bank Safekeeping	497,350.00
FFLB-US Bank Safekeeping	497,097.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	499,300.00
FHLC – US Bank Safekeeping	<u>1,001,167.00</u>
Total	\$13,300,003.26

- ITEM G: Summary Report Treasurer's Report and Bank Reconciliation**
Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer's Report and Bank Reconciliation for October 2016.

Bank account Cash and Investments and Fund Balance total are:

Those requiring special accommodation please contact the Chair for assistance.

October 2016

\$17,674,086.25

Motion by Deputy Mayor Dashiell to approve the Consent Agenda, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

8. Action Items:

ITEM H: Park Advisory Board Appointment

City Council consideration to appoint Mr. Jason Montelone to position #4 and re-appoint Ms. Alissa Adams to position #2 on the Airway Heights Park Advisory Board

Motion by Deputy Mayor Dashiell to approve the Park Advisory Board Appointments, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

ITEM I: Recreation Assistant Job Description Update

Staff is requesting City Council consideration to update the Recreation Assistant Job Description to modify the nature of work and essential duties to bring them more in alignment with the day to day responsibilities of this work group.

Motion by Deputy Mayor Dashiell to approve the Recreation Assistant Job Description Update, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

ITEM J: Westby & Associates Fundraising Consultant Service Agreement

City Council consideration to enter in to an agreement with Westby & Associates for Fundraising Consulting Services associated with the Recreation Center

Motion by Deputy Mayor Dashiell to approve Westby & Associates Fundraising Consultant Service Agreement, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

ITEM K: Plan Review Contract Extension Amendment

Request to approve the amendment to the existing contract with West Coast Code Consultants, Inc., to continue providing plan review and for emergency back-up Building services, on an “on-call” basis

Motion by Deputy Mayor Dashiell to approve the Plan Review Contract Extension Amendment, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

ITEM L: The purchase of two (2) Patrol equipped vehicles

The Police Department is requesting council approval to purchase two (2) fully equipped Patrol Vehicles

Motion by Deputy Mayor Dashiell to approve the Purchase of Two (2) Patrol Equipped Vehicles, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

ITEM M: Amendment of Public Defender Professional Service Contract

This is an amendment to the Public Defender professional service contract

Motion by Deputy Mayor Dashiell to approve the Amendment of Public Defender Professional Service Contract, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

- 9. **Ordinances: None**
- 10. **Resolutions: None**
- 11. **Workshop: None**
- 12. **Executive Session: None**
- 13. **Adjournment: at 6:14PM**

APPROVED:


Kevin Richey, Mayor

ATTEST:


Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

14. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

Those requiring special accommodation please contact the Chair for assistance.

