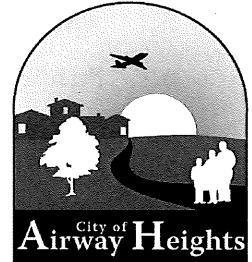


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Tuesday, January 17, 2017

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order by Mayor Richey at 5:32PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	A
Aspen Monteleone	P
Deputy Mayor Dashiell	P
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Stanley Schwartz, Public Works Director Kevin Anderson, Fire Chief Mitch Metzger, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director JC Kennedy, Development Services Director Derrick Braaten, Accounting/Records Clerk Addam Janke

Motion by Deputy Mayor Dashiell to approve the absence of Councilmember Lawrence, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

4. **Agenda Approval: Addition made by Kevin Anderson to add "Transportation Improvement Board" as Item L and to move all of the following items down. Motion by Deputy Mayor Dashiell to approve the agenda with the proposed changes, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.**

Those requiring special accommodation please contact the Chair for assistance.

5. **Announcements/Presentations: None**
6. **Public Hearings: None**
7. **Consent Agenda:**

ITEM A: Approval of Minutes
 Requesting the approval of City Council Minutes for December 5, 2016.

ITEM B: Approval of Minutes
 Requesting the approval of City Council Study Session Minutes for January 9, 2017.

ITEM C: Purchase Approval Register
 Requesting approval of the Purchase Approval Register in the amount of \$24,768.95 to Century West Engineering, \$9,041.50 to Witherspoon Kelley for legal services, and \$62,859.50 for Blue Star Enterprises for a total of \$96,669.95.

ITEM D: Investment Report for September 2016
 Investment Report for the month of September 2016 in accordance with Airway Heights Municipal Code section §3.74.040, Committee – Monthly Report.

Ending investment balances at September 2016 are:

LGIP #20	\$9,770,639.55
LGIP #23	141,300.32
Certificate of Deposit – INB 478	108,236.17
Certificate of Deposit – INB 571	53,195.68
Certificate of Deposit – WA Trust Bank	230,312.68
FNMA-US Bank Safekeeping	497,350.00
FHLMC-US Bank Safekeeping	497,175.00
FFCB-US Bank Safekeeping	494,796.00
FFLB-US Bank Safekeeping	497,097.00
FFCB-US Bank Safekeeping	497,414.50
FFCB-US Bank Safekeeping	499,300.00
FFCB-US Bank Safekeeping	<u>1,001,167.00</u>
Total	\$14,287,984.44

ITEM E: Summary Report Treasurer’s Report and Bank Reconciliation

Acknowledge receipt of the Summary Report of City of Airway Heights Treasurer’s Report and Bank Reconciliation for September 2016.

Those requiring special accommodation please contact the Chair for assistance.

Bank account Cash and Investments and Fund Balance total are:

September 2016

\$17,425,673.13

Motion by Deputy Mayor Dashiell to approve the Consent Agenda, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

8. Action Items:

ITEM F: Appointment of City Council Committees and Board Representatives

The City Council will consider and appoint Council Members to various ad hoc committees, boards, and commissions

Motion by Deputy Mayor Dashiell to approve the Appointment of City Council Committees and Board Representatives, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

ITEM G: Combined Communications Center Interlocal Agreement Renewal

Council Sponsor: Deputy Mayor Dashiell

Staff is recommending the City Council approve the Interlocal Agreement of the Combined Communications Center.

Motion by Deputy Mayor Dashiell to approve the Combined Communications Center Interlocal Agreement Renewal, seconded by Councilmember Monteleone. Motion passed unanimously 6-0.

ITEM H: Services Contract for Permit Trax Permitting Software and Equipment

Council Sponsor: Councilmember Inman

Request to approve the contract with Bitco Software for the Permit Trax permitting software, as well as the purchase of a server and two rugged tablets

Motion by Deputy Mayor Dashiell to approve the Services Contract for Permit Trax Permitting Software and Equipment, seconded by Councilmember Monteleone. Motion passed unanimously. 6-0.

ITEM I: Amending the City Permit Technician Job Description

Council Sponsor: Mayor Richey

Changing the Permit Technician title to “Permit Facilitator”, modifying minimum requirements and clarifying the duties described within the City of Airway Heights Permit Facilitator job description

Motion by Deputy Mayor Dashiell to approve Amending the City Permit Technician Job Description, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

ITEM J: Recovery Well No. 2 Change Order No. 1

Council Sponsor: Councilmember Malet

Approval of Change Order No. 1

Motion by Deputy Mayor Dashiell to approve Recovery Well No. 2 Change Order No. 1, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

ITEM K: Recovery Well No. 1 New Pump and Motor

Approval of Change Order to direct Recovery Well No. 2 contractor to replace existing pump and motor at Recovery Well No. 1 and sale to Liberty Lake Sewer and Water District

Motion by Deputy Mayor Dashiell to approve Recovery Well No. 1 New Pump and Motor, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

ITEM L: Transportation Improvement Board

**Motion by Deputy Mayor Dashiell to approve the Transportation Improvement Board, seconded by Councilmember Monteleone.
Motion passed unanimously, 6-0.**

9. Ordinances:

ITEM M: Second Read of Ordinance C-892 Old Sprague Avenue Vacation Ordinance
Ordinance to vacate the old portion of Sprague Avenue
Motion by Deputy Mayor Dashiell to approve Second Read of Ordinance C-892 Old Sprague Avenue Vacation Ordinance, seconded by Councilmember Bowman. Motion passed unanimously, 6-0.

10. Resolutions:

ITEM N: Resolution 2017-001 A Resolution proclaiming the week of January 22nd as School Choice Week for the City of Airway Heights
Approval of Resolution 2017-01. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AIRWAY HEIGHTS, WASHINGTON, PROCLAIMING THE WEEK OF JANUARY 22ND , 2017 AS SCHOOL CHOICE WEEK FOR THE CITY OF AIRWAY HEIGHTS AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.
Motion by Deputy Mayor Dashiell to approve Resolution 2017-001 A Resolution proclaiming the week of January 22nd as School Choice Week for the City of Airway Heights, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

ITEM N: Resolution 2017-003, Regarding Cheney School District's Proposition 1

This resolution declares that the City Council cannot support Cheney School District, No. 360, as proposed.

Motion by Deputy Mayor Dashiell to approve Resolution 2017-003, Regarding Cheney School District's Proposition 1, seconded by Councilmember Monteleone. Mayor Richey, Deputy Mayor Dashiell, and Councilmembers Monteleone, Bowman, and Inman all voted to deny the approval and Councilmember Malet abstained. The Resolution did not pass.

ITEM O: Resolution 2017-004 Finalization of Traditions 3rd Addition, Phase 1, CC Resolution 2017-004

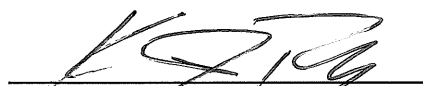
Council Sponsor: Deputy Mayor Dashiell

Finalization of Phase 1 of the 3rd Addition of Traditions subdivision final plat, a single-family subdivision.

Motion by Deputy Mayor Dashiell to approve Resolution 2017-004 Finalization of Traditions 36rd Addition, Phase 1, CC Resolution 2017-004, seconded by Councilmember Monteleone. Motion passed unanimously, 6-0.

11. **Workshop: None**
12. **Executive Session: None**
13. **Adjournment: at 6:27PM**

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Those requiring special accommodation please contact the Chair for assistance.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Those requiring special accommodation please contact the Chair for assistance.

14. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.