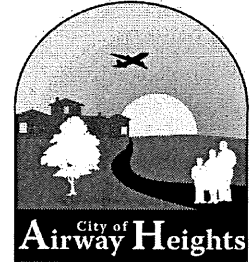


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, November 7, 2016

Legislative Session: 5:30 PM

1. **Pledge of Allegiance: was led by Mayor Richey**
2. **Call to Order by Mayor Richey at 5:30PM**
3. **Roll Call:**

Mayor Kevin Richey	P
Steve Lawrence	P
Aspen Monteleone	P
Deputy Mayor Dashiell	P
Larry Bowman	P
Doyle Inman	P
Dave Malet	P

Staff Present: City Manager Albert Tripp, City Attorney Nathan Smith, Public Works Director Kevin Anderson, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director Kevin Anderson, Development Services Director Derrick Braaten, Accounting/Records Clerk Addam Janke, Parks and Recreation Coordinator Glen Horton

4. **Agenda Approval:**
Motion by Deputy Mayor Dashiell to approve the agenda, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0.
5. **Announcements/Presentations:**

Presentation of the 2nd Annual Business of the Year Award
Recognition of Yoke's Fresh Market as the Business of the Year

Those requiring special accommodation please contact the Chair for assistance.

6. Public Hearings:

Public Hearing on the 2017 Budget

Public Hearing on the 2017 Budget

Opened at 5:34PM. There were no comments. Closed at 5:36PM.

CDBG Public Hearing

Conduct a Public Hearing for the purpose of soliciting public input for projects on which the City would consider submitting an application for Community Development Block Grant funding

Opened at 5:36PM. There were no comments. Closed at 5:36PM.

7. Consent Agenda:

ITEM A: Approval of Minutes

Requesting approval of City Council Meeting minutes for September 6, 2016

ITEM B: Approval of Minutes

Requesting approval of City Council Study Session meeting minutes for September 12, 2016

ITEM C: Approval of Minutes

Requesting approval of City Council Meeting minutes for September 19, 2016

ITEM D: Approval of Minutes

Requesting approval of City Council Meeting minutes for October 3, 2016

ITEM E: Approval of Minutes

Requesting approval of City Council Study Session meeting minutes for October 10, 2016

Those requiring special accommodation please contact the Chair for assistance.

ITEM F: Approval of Minutes

Requesting approval of City Council Meeting minutes for October 17, 2016

ITEM G: Approval of Minutes

Requesting approval of City Council Study Session meeting minutes for October 24, 2016

ITEM H: Warrant Register for October 2016

The Warrant Register for October 2016 consists of Claims vouchers 40397 through 40554 totaling \$620,406.14, Payroll vouchers 24263 through 24291 and Electronic Payroll Transfer notices E910403 through E910511 totaling \$425,343.65 for a total of \$1,045,749.79.

Motion Deputy Mayor Dashiell to approve the Consent Agenda, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.

8. Action Items:

ITEM I: Youth Advisory Commission Appointments

Mayor Richey is requesting City Council Consideration for appointment of Mr. Gabriel J. Hines to the Airway Heights Youth Advisory Commission

Motion by Deputy Mayor Dashiell to approve the Youth Advisory Commission Appointments, seconded by Councilmember Bowman. Motion passed unanimously, 7-0.

**ITEM J: Professional Services Agreement with Hill International
Council Sponsor: Mayor Richey**

Staff is requesting City Council consideration to approve a professional services agreement with Hill International for professional services related to the Airway Heights Recreation Center Capital Project.

Motion by Deputy Mayor Dashiell to approve the Professional Services Agreement with Hill International, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

**ITEM K: Amending the City Building Inspector Job Description
Council Sponsor: Deputy Mayor Dashiell**

Clarifying the duties described within the City of Airway Heights Building Inspector job description

Motion by Deputy Mayor Dashiell to approve Amending the City Building Inspector Job Description, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

ITEM L: Recovery Well No. 2 Drilling Project - Construction Management Services Authorization

Consultant Authorization for Construction Management Services for the Recovery Well No. 2 Drilling Project

Motion by Deputy Mayor Dashiell to approve Recovery Well No. 2 Drilling Project - Construction Management Services Authorization, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

9. Ordinances:

ITEM M: Second Read of Ordinance C-878 Amending AHMC 13.04 and 13.06, and creating a new section, 13.02

Council Sponsors: Deputy Mayor Dashiell, Councilmember Bowman, and Councilmember Inman

Second Read of Ordinance C-878 Amending AHMC 13.04 Water System and 13.06 Sewer System and creating a new section 13.02 Utility Service so that, going forward, all accounts will only be under the Property Owner and not the Tenant

Item moved forward.

**ITEM N: Second Read of Ordinance C-882 Seventh Day Adventist Church
Latecomer's Agreement**

Second Read of Ordinance C-882 Introducing documents necessary to establish a latecomer's agreement for the construction of a water line to serve the Seventh Day Adventist Church property, and to transfer those assets to the City

Motion by Deputy Mayor Dashiell to approve the Second Read of Ordinance C-882 Seventh Day Adventist Church Latecomer's Agreement, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

**ITEM O: Second Reading of Ordinance C-883, Amending AHMC Chapters
12.18, Traffic Impact Fees & 16.09, Park Impact Mitigation Fees**

Amending the City's standards to allow for the deferral of impact fees, as required by ESB 5329, for single-family and multi-family residential units developed for sale, not lease or rent, at the time of sale, or for 180-days

Motion by Deputy Mayor Dashiell to approve the Second Reading of Ordinance C-883, Amending AHMC Chapters 12.18, Traffic Impact Fees & 16.09, Park Impact Mitigation Fees, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

**ITEM P: First Reading of Ordinance C-885 Setting the Regular Property Tax
Levy, Bond Levy for 2017, EMS Levy for 2017, and Excess Levy for
2017**

First reading of Ordinance C-885 establishing the regular property tax levy, bond levy, EMS levy and excess levy for 2017

Item moved forward.

ITEM Q: Second Reading of Ordinance C-887 Creating a New Debt Service Fund entitled “Aquatic and Fitness Center Debt Service Fund, 2016”.

Council Sponsors: Deputy Mayor Dashiell

Second Reading of Ordinance C-887 creating a New Debt Service Fund entitled “Aquatic and Fitness Center Debt Service Fund, 2016”.

Motion by Deputy Mayor Dashiell to approve the Second Reading of Ordinance C-887 Creating a New Debt Service Fund entitled “Aquatic and Fitness Center Debt Service Fund, 2016”, seconded by Councilmember Bowman. Motion passed unanimously 7-0.

ITEM R: Second Reading of Ordinance C-888 Creating a New Capital Projects Fund entitled “Aquatic and Fitness Center Construction Fund, 2016”.

Council Sponsors: Deputy Mayor Dashiell

Second Reading of Ordinance C-888 creating a New Capital Projects Fund entitled “Aquatic and Fitness Center Construction Fund, 2016”.

Motion by Deputy Mayor Dashiell to approve the Second Reading of Ordinance C-888 Creating a New Capital Projects Fund entitled “Aquatic and Fitness Center Construction Fund, 2016”, seconded by Councilmember Lawrence. Motion passed unanimously, 7-0.

10. Resolutions:

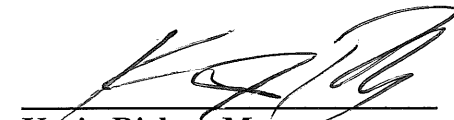
ITEM S: Resolution 2016-024 Authorizing CDBG Application for Recovery Well No. 2 Construction

Approval of a resolution authorizing the City to apply for a Community Development Block Grant for the Construction of Recovery Well No. 2.

Motion by Deputy Mayor Dashiell to approve Resolution 2016-024 Authorizing CDBG Application for Recovery Well No. 2 Construction, seconded by Councilmember Monteleone. Motion passed unanimously, 7-0

11. **Workshop: None**
12. **Executive Session: An Executive Session was called by Albert Tripp to discuss the Public Performance of an Employee slated to last 3 minutes. Executive Session was opened at 6:06PM and returned at 6:11PM. No action was taken.**
13. **Adjournment at 6:11PM**

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Those requiring special accommodation please contact the Chair for assistance.

14. RULES OF ORDER

CITIZENS COMMENTS

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.