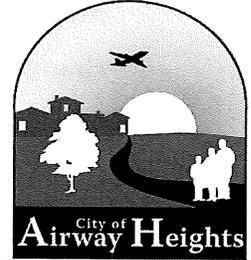


City of Airway Heights

Agenda for the City Council Meeting

Council Chambers, 13120 W. 13th Avenue
Airway Heights, WA



Monday, June 20, 2016

Legislative Session: 5:30 PM

1. **Invocation: None**
2. **Pledge of Allegiance: was led by Mayor Richey**
3. **Call to Order at 5:33PM**
4. **Roll Call:**

| | |
|-----------------------|---|
| Mayor Kevin Richey | P |
| Steve Lawrence | A |
| Aspen Monteleone | P |
| Deputy Mayor Dashiell | P |
| Larry Bowman | P |
| Doyle Inman | A |
| Dave Malet | P |

Staff Present: City Attorney Stanley Schwartz, Deputy City Manager Lee Bennett, Public Works Director Kevin Anderson, Fire Chief Mitch Metzger, Clerk Treasurer Amy Gravelle, Parks, Recreation, and Community Services Director JC Kennedy, Court Administrator Bree Breza, Development Services Director Derrick Braaten, Accounting/Records Clerk Addam Janke, Municipal Court Judge Jennifer Fassbender, Recreation Assistant Lupita Castro.

Motion by Deputy Mayor Dashiell to approve the absence of Councilmember Lawrence and Councilmember Inman, seconded by Councilmember Bowman. Motion passed unanimously, 5-0.

5. **Agenda Approval: Addition made by Mayor Richey to have an Executive Session to discuss pending City litigation.**

Those requiring special accommodation please contact the Chair for assistance.

Motion by Deputy Mayor Dashiell to approve the agenda with the proposed changes, seconded by Councilmember Monteleone. Motion passed unanimously, 5-0.

6. Announcements/Presentations:

Presentation by the Spokane Regional Health District

Spokane Regional Health District will provide a briefing to City Council regarding its “Neighborhoods Matter” work in the City

No action was taken

Presentation on A City Farmers Market

The City Council will receive a presentation on the proposed farmers market

Mayor Richey opened up comments to the public after the presentation and Merlene Olmsted spoke of her support for the Farmer’s Market.

7. Council Reports:

Councilmember Monteleone: Stated that she wanted to express her support of Heather from the Spokane Regional Health District and the efforts to bring back Cleone’s Closet.

8. Public Hearings: None

9. Consent Agenda:

ITEM A: Approval of Minutes

Requesting approval of City Study Session meeting minutes for May 16, 2016

ITEM B: Approval of Minutes

Requesting approval of City Council meeting minutes for May 23, 2016

Those requiring special accommodation please contact the Chair for assistance.

ITEM C: Approval of Minutes
Requesting approval of City Study Session meeting minutes for June 6, 2016

ITEM D: Approval of Minutes
Requesting approval of City Council meeting minutes for June 13, 2016

ITEM E: Warrant Register for May 2016
The Warrant Register for May 2016 consists of Claims vouchers 39481 through 39656 totaling \$1,614,263.47, Payroll vouchers 24129 through 24141 and Electronic Payroll Transfer notices E909752 through E909864 totaling \$384,970.38 for a total of \$1,999,233.85.

Motion by Deputy Mayor Dashiell to approve the Consent Agenda, seconded by Councilmember Monteleone. Motion passed unanimously, 5-0.

10. Action Items:

ITEM F: Amending and Clarifying Job Descriptions Court Clerk 1
Council Sponsor: Mayor Richey
Requesting Approval for Job Description Amendment; this allows the duties to be shifted more evenly to help make the court run more efficiently and effectively

Motion by Deputy Mayor Dashiell to approve Amending and Clarifying Job Descriptions Court Clerk 1, seconded by Councilmember Bowman. Motion passed unanimously, 5-0.

ITEM G: Court Administrator and Probation Program Administrator
Council Sponsor: Mayor Richey
Requesting Approval for Job Description Amendment and Clarification of duties. The job title presented some legal challenges when first presented

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so the decision was made to just leave the title as is until such a time as the other Job Descriptions were amended and updated

Motion by Deputy Mayor Dashiell to approve Court Administrator and Probation Program Administrator, seconded by Councilmember Monteleone. Motion passed unanimously, 5-0.

ITEM H: SCBA FEMA grant matching funds

Council Sponsor: Councilmember Bowman

Airway Heights Fire Department seeks council approval to utilize \$8,585 from the Fire Equipment Reserve Fund and Wages Volunteer Firefighters as our 5% matching funds to the FEMA grant of \$171,715 to purchase 26 SCBA's

Motion by Deputy Mayor Dashiell to approve SCBA FEMA grant matching funds, seconded by Councilmember Bowman. Motion passed unanimously, 5-0.

ITEM I: SCBA FEMA grant matching funds

Council Sponsor: Mayor Richey

Airway Heights Fire Department seeks council approval to purchase 14 SCBA units, 2 RIT Pack units and 3 Compressor Fill Adaptors

Motion by Deputy Mayor Dashiell to approve SCBA FEMA grant matching funds, seconded by Councilmember Monteleone. Motion passed unanimously, 5-0.

ITEM J: Deno Road Well – Phase 1 Engineering

Council Sponsor: Councilmember Malet

Authorization to contract with Century West for engineering work associated with the drilling of a new well on City property adjacent to Deno Road

Motion by Deputy Mayor Dashiell to approve the Deno Road Well – Phase 1 Engineering, seconded by Councilmember Monteleone. Motion passed unanimously, 5-0.

**ITEM K: Exterior Recoat of the City’s Water Reservoir at Sunset Park
Rejection of Bids
Motion by Deputy Mayor Dashiell to approve the Exterior Recoat of the City’s Water Reservoir at Sunset Park, seconded by Councilmember Monteleone. Motion passed unanimously, 5-0.**

11. Ordinances:

12. Resolutions:

**ITEM L: Resolution 2016-016 Surplus Equipment – (20) VHF Portable Radios and (5) VHF Mobile Radios
Council Sponsor: Mayor Richey
The Fire Department is requesting Council approval to surplus (20) VHF Portable Radios and (5) VHF Mobile Radios
Motion by Deputy Mayor Dashiell to approve Resolution 2016-016 Surplus Equipment – (20) VHF Portable Radios and (5) VHF Mobile Radios, seconded by Councilmember Monteleone. Motion passed unanimously 5-0.**

**ITEM M: Resolution 2016-017 Proclaiming July Parks & Recreation Month for 2016
Council Sponsor: Councilmember Monteleone
A Resolution Proclaiming July as Parks & Recreation Month for the City of Airway Heights for 2016
Motion made by Deputy Mayor Dashiell to approve Resolution 2016-017 Proclaiming July Parks & Recreation Month for 2016, seconded by Councilmember Bowman. Motion passed unanimously, 5-0.**

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13. **Citizen Comments: None**

14. **Staff Reports:**

Fire Chief Mitch Metzger: Reported that the recruit graduation is going to be on June 23, 2016 at Medical Lake and he encouraged everyone to come.

15. **Workshop: None**

16. **Executive Session: Council Adjourned at 6:05PM to go into an Executive Session that would last until 6:20PM. Arrived back at 6:21. No action was taken**

17. **Adjournment at 6:21PM**

APPROVED:



Kevin Richey, Mayor

ATTEST:



Amy Gravelle, Clerk-Treasurer

Notice: Individuals planning to attend the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the Clerk-Treasurer at (509) 244-5578 as soon as possible so that arrangements may be made.

Non-Discrimination Statement

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send form or letter to USDA Director, Office of Adjudication, 1400 Independence Avenue S.W. Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

18. **RULES OF ORDER**

CITIZENS COMMENTS

Those requiring special accommodation please contact the Chair for assistance.

1. All comments by proponents, opponents or other members of the public shall be made from the podium; any individuals making comments shall first give their name and address.
2. No comments shall be made from any other location. Anyone making "out of order" comments shall be subject to removal from the meeting. If a person is physically challenged and requires accommodation, the Chair shall be advised.
3. There shall be no demonstrations (i.e. applause) during or at the conclusion of anyone's presentation.
4. These rules are intended to promote an orderly system of holding a public hearing, giving every person an opportunity to be heard ensuring that no individual is annoyed or embarrassed by exercising his/her right of speech.

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